

PHI MU ALPHA  AMONG MEN
SINFONIA HARMONY

National Constitution and Bylaws

2018 National Assembly Revision

Revised July 17-18, 2018

TABLE OF CONTENTS

Table of Contents	2	Article II. Status of Affiliates	13
Introduction	5	Section 1. Active status	13
Interpretations, Definitions, and Abbreviations	6	Section 2. Reorganizational status	13
Interpretations	6	Section 3. Reasons for reorganizational status	14
Definitions	6	Section 4. Consequences of a failure to respond to reorganizational status	14
Abbreviations	6	Section 5. Inactive status	14
Constitution	7	Section 6. Reasons for inactive status	14
Article I. Description	7	Article III. National Officers and National Executive Committee Members	14
Section 1. Name	7	Section 1. Eligibility for National President	14
Section 2. Use of name	7	Section 2. Term of National President	15
Article II. Object	7	Section 3. Powers and duties of National President	16
Article III. Membership	7	Section 4. Eligibility for National Vice President	16
Section 1. Classes of membership	7	Section 5. Term of National Vice President	16
Section 2. Authority to confer membership	7	Section 6. Powers and duties of National Vice President ..	16
Section 3. Initiation Ritual requirement	7	Section 7. Eligibility for Committeeman-at-Large	16
Article IV. Affiliates	7	Section 8. Term of Committeeman-at-Large	18
Section 1. Chapter formation	7	Section 9. Powers and duties of Committeeman-at-Large ..	18
Section 2. Alumni association formation	7	Section 10. Eligibility for NCR	18
Section 3. Transfer of charter	8	Section 11. Term of NCR	18
Article V. Officers and National Executive Committee	8	Section 12. Powers and duties of NCR	18
Section 1. Names of Officers and NEC members	8	Section 13. Procedure for appointing National Secretary- Treasurer and Assistant National Secretary- Treasurer	18
Section 2. Indemnification	8	Section 14. Term of National Secretary-Treasurer and Assistant National Secretary-Treasurer	18
Article VI. Parliamentary Authority	8	Section 15. Powers and duties of the National Secretary- Treasurer	18
Article VII. Dissolution	9	Section 16. Procedure for appointing National Historian ..	19
Article VIII. Amendments	9	Section 17. Term of National Historian	19
Section 1. Process for amending the Constitution	9	Section 18. Powers and duties of National Historian	19
Section 2. Process for making technical, editorial, and conforming changes	9	Section 19. Procedure for filling vacancies	19
Bylaws, Title I. National	10	Article IV. Elections	19
Article I. Membership	10	Section 1. Time and method of nomination	19
Section 1. Non-discrimination policy	10	Section 2. Time and method of election	19
Section 2. Membership eligibility	10	Section 3. Vote necessary to elect	19
Section 3. Process for initiating men who are not affiliated with a chapter's sheltering institution	10	Article V. National Executive Committee	21
Section 4. Membership exclusivity	10	Section 1. Powers and duties of the NEC	21
Section 5. Duties of membership	10	Section 2. Meetings of the NEC	21
Section 6. Membership standings	10	Section 3. Quorum	21
Section 7. Term of membership	12	Section 4. Reports of the NEC	21
Section 8. Arbitration	12	Article VI. National Staff	21
Section 9. National examination requirement	12	Section 1. Makeup of the National Staff	21
Section 10. Initiation fee	12	Section 2. Duties of the National Staff	21
Section 11. Status of a PM who does not complete a PM program	12	Article VII. Committees and Commissions	22
Section 12. Reimbursement for late withdrawal of a PM ..	12	Section 1. Standing committees	22
Section 13. Honorary membership eligibility	12	Section 2. Members of standing committees	22
Section 14. National honorary membership	12	Section 3. Term of a standing committee member	22
Section 15. Transferring from collegiate to alumni membership	13	Section 4. Procedure for filling a vacancy on a standing committee	22
Section 16. Transferring from alumni to collegiate membership	13	Section 5. The Commission on Standards	22

Section 6. Powers and duties of the COS.....	22	Article XIII. Appeals.....	30
Section 7. National Nominating Committee.....	22	Section 1. Appeal requirements and process.....	30
Section 8. Special committees.....	23	Section 2. Administrative fee for certain appeals.....	31
Section 9. Members of special committees.....	24	Article XIV. Publications.....	31
Section 10. Remote meeting participation.....	24	Section 1. The Sinfonian.....	31
Article VIII. Councils.....	24	Section 2. Other publications.....	31
Section 1. PG Council.....	24	Article XV. Province Governors.....	31
Section 2. Eligibility for PG Council Chairman.....	24	Section 1. PG eligibility, appointment, and term.....	31
Section 3. Term of PG Council Chairman.....	24	Section 2. PG vacancies.....	31
Section 4. Powers and duties of PG Council Chairman.....	24	Section 3. Powers and duties of PGs.....	32
Section 5. CPR Council.....	24	Section 4. Official chapter visits.....	32
Section 6. Eligibility for CPR Council Chairman.....	24	Section 5. Formal chapter visits.....	34
Section 7. Term of CPR Council Chairman.....	25	Section 6. Informal chapter visits.....	34
Section 8. Powers and duties of CPR Council Chairman.....	25	Section 7. DPG eligibility and appointment.....	34
Section 9. National Council.....	25	Section 8. Duties of the DPG.....	34
Article IX. National Conventions.....	25	Article XVI. Rituals and Insignia.....	34
Section 1. Frequency of National Conventions.....	25	Section 1. Rituals.....	34
Section 2. Attendance.....	25	Section 2. Official Insignia.....	34
Section 3. National Assembly.....	25	Section 3. Display of Pin.....	34
Section 4. Voting rights of National Assembly members.....	25	Section 4. PM Pin.....	34
Section 5. Powers and duties of the National Assembly.....	25	Section 5. Display of Greek letters and Coat-of-Arms.....	34
Section 6. Credentials.....	26	Article XVII. Amendments.....	35
Section 7. Quorum.....	26	Section 1. Process for amending Title I of the Bylaws by National Assembly.....	35
Section 8. Absentee and proxy voting.....	26	Section 2. Process for amending Title I of the Bylaws by National Council.....	35
Article X. Finances.....	26	Section 3. Process for making technical, editorial, and conforming changes.....	35
Section 1. National per capita tax.....	26	Bylaws, Title II. Province.....	36
Section 2. Insurance fees.....	26	Article I. Province Officers.....	36
Section 3. Late fee.....	26	Section 1. CPR and ACPR eligibility, election, and term.....	36
Section 4. Convention tax.....	26	Section 2. CPR duties.....	36
Section 5. Alumni association fee.....	26	Section 3. ACPR duties.....	36
Section 6. Reimbursement of officer and NEC member expenses.....	26	Section 4. CPR vacancy.....	36
Section 7. Reimbursement of PG and DPG expenses.....	27	Section 5. PAC eligibility, appointment, and term.....	36
Section 8. Reimbursement of CPR expenses.....	27	Section 6. Duties of the PAC.....	37
Section 9. Reimbursement of Province Workshop travel expenses.....	27	Article II. Workshops.....	37
Section 10. National Convention delegate expenses.....	27	Section 1. Planning and execution.....	37
Article XI. Individual Member Discipline.....	27	Section 2. Topics.....	37
Section 1. Reasons for individual member discipline.....	27	Section 3. Notice.....	37
Section 2. Process for individual member discipline.....	27	Section 4. Voting delegation.....	37
Section 3. Conditions of individual member suspension.....	27	Section 5. Credentials.....	37
Section 4. Resolution of individual member suspension.....	28	Section 6. Quorum.....	39
Section 5. Insignia of an expelled member.....	29	Section 7. Absentee and proxy voting.....	39
Article XII. Chapter and Alumni Association Discipline.....	29	Section 8. Chapter failure to attend a Workshop.....	39
Section 1. Reasons for chapter or alumni association discipline.....	29	Article III. Province Councils.....	39
Section 2. Automatic chapter or alumni association probation and suspension.....	29	Article IV. Amendments.....	39
Section 3. Conditions of chapter or alumni association probation.....	29	Section 1. Process for amending Title II of the Bylaws by National Assembly.....	39
Section 4. Conditions of chapter or alumni association suspension.....	30	Section 2. Process for amending Title II of the Bylaws by National Council.....	39
Section 5. Resolution of chapter or alumni association probation or suspension.....	30	Section 3. Process for making technical, editorial, and conforming changes.....	39
Section 6. Chapter or alumni association charter revocation.....	30	Bylaws, Title III. Chapter.....	40
		Article I. Chapter Organization and Policies.....	40

Article II. Chapter Duties.....	40	Section 3. Special committees	46
Section 1. Registration with the sheltering institution.	40	Article VII. Finances.....	47
Section 2. Filing chapter reports with the Fraternity.	40	Section 1. Record keeping.	47
Section 3. Filing initiation reports with the Fraternity.	40	Section 2. Regular chapter dues and special assessments. ..	47
Section 4. Initiation equipment.	40	Section 3. Financially obligating a chapter.	47
Section 5. Annual chapter observations.....	40	Section 4. Annual audit.	47
Section 6. Annual American Music Program.	40	Article VIII. Chapter Discipline of Members	47
Article III. Membership	41	Section 1. Reasons for discipline.	47
Section 1. Election to probationary membership.	41	Section 2. Automatic suspension.....	47
Section 2. Renewal of candidacy.....	41	Section 3. Disciplinary process.....	47
Section 3. Formal invitation to probationary membership.....	41	Section 4. Procedures after member suspension.....	49
Section 4. Length and content of a chapter's probationary membership period.....	41	Section 5. Conditions of suspension.	49
Section 5. Prohibition of hazing.	41	Section 6. Resolution of member suspension.....	49
Section 6. Fair consideration regardless of disability.	41	Section 7. Procedures after member expulsion.....	49
Section 7. Reconsideration of probationary membership...	41	Article IX. Amendments.....	49
Section 8. Election to collegiate membership.	41	Section 1. Process for amending Title III of the Bylaws by National Assembly.....	49
Section 9. Chapter honorary membership.....	42	Section 2. Process for amending Title III of the Bylaws by National Council.....	50
Section 10. Initiation of faculty members.	42	Section 3. Process for making technical, editorial, and conforming changes.....	50
Article IV. Officers.....	42	Section 4. Right to appeal.....	50
Section 1. Election, installation, and term.	42	Bylaws, Title IV. Alumni Association	51
Section 2. Eligibility.....	42	Article I. Purposes	51
Section 3. Nominating committee.....	44	Article II. Alumni Association Obligations.....	51
Section 4. Removal.	44	Section 1. Charter fee.	51
Section 5. Vacancy.	44	Section 2. Administrative fee.	51
Section 6. President duties.....	44	Section 3. Reports.	51
Section 7. Vice President duties.....	44	Article III. Membership.....	51
Section 8. Secretary duties.	44	Section 1. Granting of charter.....	51
Section 9. Treasurer duties.	45	Section 2. Inactive status.....	51
Section 10. Fraternity Education Officer duties.	45	Section 3. Member affiliation.	51
Section 11. Alumni Relations Officer duties.	45	Article IV. Policies.....	52
Section 12. Warden duties.	45	Article V. Amendments	52
Section 13. Historian duties.	45	Section 1. Process for amending Title IV of the Bylaws by National Assembly.....	52
Section 14. Faculty Advisor duties.	45	Section 2. Process for amending Title IV of the Bylaws by National Council.....	52
Article V. Meetings	46	Section 3. Process for making technical, editorial, and conforming changes.....	52
Section 1. Regular and special meetings.	46		
Section 2. Quorum.	46		
Section 3. Voting.	46		
Article VI. Committees	46		
Section 1. Executive committee.....	46		
Section 2. Standing committees.....	46		

INTRODUCTION

“The Constitution and the Chapter”

(Reprinted from THE SINFONIAN; November 1923)

The true strength of the individual chapter is determined by its obedience to the Constitution of the national fraternity. Wisdom has been shown in making our Constitution sufficiently plastic and progressive to meet the changing conditions inherent in the growth and expanse of a young fraternity and the increasing problems of the chapters.

Yet even at the present stage of adaptation and development it is not always easy for a chapter to be persistent and prompt in meeting all the requirements found in the SINFONIA law. Whenever such a time comes in the life of a chapter—it should *sacrifice*, and it will, if the chapter realizes itself to be a vital part of the organic whole, and not an isolated unity.

Brotherhood stands for mutual obligations and common duties. In the performance of them, inviolate should be respect for an observance of all the laws to each chapter and every member have voluntarily subscribed. Phi Mu Alpha is only as strong as the combined strength—and weakness—of all her chapters, no less, no more. She is a Federation of Chapters, united that she may grow the stronger in the bonds of brotherhood. Therefore, it behooves each chapter and every member to study and know the SINFONIA Constitution made for all, to be revered and obeyed by all—that all may remain united in fraternity law and fraternal love.

– Percy Jewett Burrell, Supreme President (1907-13)

INTERPRETATIONS, DEFINITIONS, AND ABBREVIATIONS

INTERPRETATIONS

A specific rule takes precedence over a general rule when both address the same subject.

DEFINITIONS

Affiliates: Any local or regional entity of the Fraternity including colonies, chapters, and alumni associations.

Sinfonian: Any collegiate, alumni or honorary member of Phi Mu Alpha Sinfonia.

ABBREVIATIONS

National Executive Committee (NEC)

Commission on Standards (COS)

Province Governor(s) (PG)

Deputy Province Governor(s) (DPG)

Collegiate Province Representative(s) (CPR)

Assistant Collegiate Province Representative(s) (ACPR)

Province Alumni Coordinator(s) (PAC)

National Collegiate Representative (NCR)

Probationary Member(s) (PM)

CONSTITUTION

ARTICLE I. DESCRIPTION

Section 1. Name.

This organization is known as PHI MU ALPHA SINFONIA FRATERNITY OF AMERICA under the certificate of its incorporation, filed by the Department of State on August 26, 1904, under the General Laws of the State of New York (5)(I)(43).

Section 2. Use of name.

Affiliates may use the name of this Fraternity, or any part or derivative, only in connection with official activities. The National Executive Committee (NEC) may grant special permission for the use of the name of the Fraternity for other purposes.

ARTICLE II. OBJECT

The Object of this Fraternity shall be for the development of the best and truest fraternal spirit; the mutual welfare and brotherhood of musical students; the advancement of music in America, and a loyalty to the Alma Mater.

ARTICLE III. MEMBERSHIP

Section 1. Classes of membership.

The four classes of membership are probationary, collegiate, alumni, and honorary.

Section 2. Authority to confer membership.

Chapters, the National Assembly, or the NEC may confer collegiate membership. The NEC confers national honorary membership. Chapters confer honorary membership.

Section 3. Initiation Ritual requirement.

A man must participate in the role of candidate for initiation in the most current revision of the national Initiation Ritual to become a collegiate or honorary member.

ARTICLE IV. AFFILIATES

Section 1. Chapter formation.

The Fraternity may form chapters by granting charters to petitioning groups in universities, colleges, or schools of music.

Section 2. Alumni association formation.

29 The Fraternity may form alumni associations by granting charters to petitioning groups.

30 **Section 3. Transfer of charter.**

31 A chapter charter or name may be transferred to an institution or group that is the legitimate successor of the
32 institution or group to which the chapter charter or name was originally granted.

33 **ARTICLE V. OFFICERS AND NATIONAL EXECUTIVE** 34 **COMMITTEE**

35 **Section 1. Names of Officers and NEC members.**

36 The officers of the Fraternity are the National President, National Vice President, National Secretary-
37 Treasurer, and National Historian. The NEC consists of the National President, the National Vice President,
38 two Committeemen-at-Large, the National Collegiate Representative (NCR), the Province Governor (PG)
39 Council Chairman, and the Collegiate Province Representative (CPR) Council Chairman.

40 **Section 2. Indemnification.**

41 Subject to any restrictions of applicable law, the Fraternity shall by action of the NEC indemnify any officer
42 or NEC member or former officer or NEC member of the Fraternity against liabilities and expenses,
43 including attorneys' fees, actually and necessarily incurred by him in connection with the defense of any
44 action, suit or proceeding in which he was made a party by reason of being or having been such officer or
45 NEC member, except in relation to matters after which he shall be adjudged in such action, suit or
46 proceeding, to have acted in bad faith or to have been liable or guilty by reason of willful misconduct in the
47 performance of duty. The Fraternity by action of the NEC may provide at the expense of the Fraternity
48 insurance protection to the Fraternity and its directors, officers, or NEC members against any liability
49 asserted against any one of them by reason of their acting as or status as directors, officers, or NEC members
50 of the Fraternity. The amount paid to any officer or member of the NEC by way of indemnification may not
51 exceed his actual, reasonable and necessary expenses incurred in connection with the matter involved. This
52 indemnification is not exclusive of other rights to which the officer or member of the NEC may be entitled as
53 a matter of law.

54 **ARTICLE VI. PARLIAMENTARY AUTHORITY**

55 If a parliamentary authority is requested, then the rules contained in the current edition of Robert's Rules of
56 Order Newly Revised govern a Fraternity meeting in all cases in which they are applicable and are not
57 inconsistent with this constitution, bylaws, or any special rules of order.

ARTICLE VII. DISSOLUTION

58

59 Upon the dissolution of the Fraternity and after paying or making provisions for the payment of all the
60 liabilities of the Fraternity, the NEC shall appropriately dispose of all exclusive assets of the Fraternity as set
61 forth herein.

62 Assets transferred to the Fraternity shall be returned to said organization if they are then an exempt
63 organization under Sections 501(c)(3), 170(c), or 501(c)(7) of the code or corresponding provisions of any
64 United States Internal Revenue law. All other assets shall be distributed in the following manner:

- 65 A. To the Sinfonia Educational Foundation;
- 66 B. To any other local, regional or national 501(c)(7) fraternal organization with a mission similar to that
67 of the Fraternity;
- 68 C. To a nonprofit fund, foundation, or corporation which is organized as a 501(c)(3) corporation and
69 operated exclusively for charitable, educational, religious and/or scientific purposes and which agrees
70 to administer the assets of this Corporation in accordance with its goals and purposes.

71 The motion for disposition of the assets of the Fraternity must be approved by an affirmative vote of at least
72 five (5) members of the NEC.

ARTICLE VIII. AMENDMENTS

73

74 **Section 1. Process for amending the Constitution.**

75 The National Assembly may amend the Constitution with a vote of at least three-fourths in the affirmative
76 with previous notice. The Fraternity publishes anticipated amendments to be considered by the National
77 Assembly to chapters and delegates by March 1 preceding a National Convention.

78 **Section 2. Process for making technical, editorial, and conforming changes.**

79 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference,
80 spelling, grammatical, and typographical changes to the Constitution as necessary, subject to approval by the
81 NEC.

BYLAWS, TITLE I. NATIONAL

ARTICLE I. MEMBERSHIP

Section 1. Non-discrimination policy.

Phi Mu Alpha Sinfonia offers membership to as many men as possible regardless of race, ethnicity, national origin, sexual orientation, disability or religion.

Section 2. Membership eligibility.

A male student, faculty member, or staff member of a chapter's sheltering institution is eligible for any class of membership, including probationary, if he is eighteen (18) years of age or older, and, through a love for music, can assist in the fulfillment of the Fraternity's Object and ideals either by adopting music as a profession, or by working to advance the cause of music in America. Membership is restricted to males, as permitted under 20 U.S.C. 1681(a)(6)(A) and as evidenced by the letter of exemption from Title IX provided by the United States Department of Education received December 21, 1983.

A student of a chapter's sheltering institution is eligible for membership if he meets the minimum academic performance standards for successful continuation as a student in good standing as defined by the sheltering institution. Students in their first academic term are eligible for membership. A student not majoring in music is eligible for membership.

A man who has been expelled from the Fraternity is not eligible for initiation into any class of membership.

Section 3. Process for initiating men who are not affiliated with a chapter's sheltering institution.

The PG, with good reason, may authorize a chapter to initiate up to two men per year into collegiate membership who are eligible but not affiliated with the chapter's sheltering institution as students, faculty members, or staff members.

Section 4. Membership exclusivity.

A chapter may not pledge or initiate a man who is a member of any other secret national fraternal society in music. A member agrees not to join any other secret national fraternal society in music.

Section 5. Duties of membership.

A member becomes acquainted with the governing documents and history of the Fraternity and supports the efforts and objectives of the Fraternity. A collegiate member attends meetings as required by his chapter, promptly pays all financial obligations to the chapter and the Fraternity, and maintains the minimum academic performance standards for successful continuation as a student in good standing as defined by his chapter's sheltering institution.

Section 6. Membership standings.

113 Membership standings include good standing and suspended. A member is in good standing if he fulfills all
114 the duties of membership as defined in Section 5 of this article.

115 Section 7. Term of membership.

116 Except as a result of disciplinary action, an initiated member retains his membership in the Fraternity for life.
117 An initiated member may not resign his membership. A PM may resign his membership, and a chapter may
118 dismiss a PM.

119 Section 8. Arbitration.

120 A member submits to binding arbitration in the event of a legal dispute with the Fraternity.

121 Section 9. National examination requirement.

122 Before election to collegiate membership, a PM completes a PM program and passes the most current revision
123 of the national examination with 100% accuracy. 100% accuracy refers only to the content and spelling of the
124 PM's answers (i.e. capitalization and punctuation errors do not count against the score). A PM may repeat the
125 examination until he achieves 100% accuracy. A chapter may not require an entire PM class to repeat the
126 examination due to the errors of an individual PM. A chapter may not alter or delete questions from the
127 national examination. The Faculty Advisor certifies the results of the national examination by signing the
128 initiation report.

129 Section 10. Initiation fee.

130 Before election to collegiate membership, a PM pays an initiation fee of \$100.00 plus a materials fee which
131 covers, at cost, his membership certificate, membership card, songbook, governing documents, and official
132 membership pin. A member may purchase an upgraded official membership pin for an additional fee.

133 Section 11. Status of a PM who does not complete a PM program.

134 A PM who is dismissed from probationary membership or who resigns his membership voluntarily is no
135 longer affiliated with the Fraternity. A chapter may reconsider him for probationary membership during any
136 succeeding terms in which he is enrolled at the chapter's sheltering institution.

137 Section 12. Reimbursement for late withdrawal of a PM.

138 If an initiation fee is submitted to the National Headquarters for a PM who is not initiated, the National Staff
139 issues credit to the chapter or former PM for the national initiation fee. Upon receipt of the former PM's
140 unused initiation materials, the National Staff issues credit to the chapter or former PM for the cost of the
141 materials returned minus the cost of the membership shingle and card.

142 Section 13. Honorary membership eligibility.

143 A male who is a distinguished musician or patron of music is eligible for honorary membership.

144 Section 14. National honorary membership.

145 The NEC confers national honorary membership. The Fraternity initiates national honorary members into
146 the honorary Alpha Alpha Chapter. A national honorary member has the same rights, duties, and privileges as
147 an alumni member.

148 **Section 15. Transferring from collegiate to alumni membership.**

149 A collegiate member in good standing is transferred to alumni membership when he terminates his academic
150 affiliation with his chapter's sheltering institution. A member terminates his academic affiliation with an
151 institution when he is not enrolled in classes during a regular full-length academic term at the institution or
152 when he graduates from the institution with a degree even though he may remain enrolled as a student at the
153 institution. A member does not terminate his academic affiliation with an institution by choosing not to
154 enroll for a shortened academic term offered between full-length terms or choosing not to enroll for any
155 summer term.

156 A collegiate member in good standing may transfer to alumni membership if he has paid eight semesters of
157 per capita taxes. A collegiate member may transfer to alumni membership after having paid per capita taxes
158 for future semesters only with PG approval after the member submits a formal written request to both his
159 chapter and the PG. The chapter may offer a written response to the PG within thirty (30) days.

160 A collegiate member in good standing may temporarily transfer to alumni membership if he leaves campus for
161 one or more professional semesters (e.g. student teaching, internship, study abroad). A student who
162 temporarily transfers to alumni membership while on a professional semester resumes collegiate membership
163 when he returns to campus for classes.

164 The Commission on Standards (COS) may transfer a collegiate member in good standing to alumni
165 membership.

166 **Section 16. Transferring from alumni to collegiate membership.**

167 An alumni member may affiliate with a chapter by majority vote of the chapter, provided that the member
168 resides within a reasonable distance of the chapter to allow his full participation as a collegiate member. Upon
169 acceptance, the member is entitled to all privileges and assumes all obligations and responsibilities of collegiate
170 membership.

171 **ARTICLE II. STATUS OF AFFILIATES**

172 **Section 1. Active status.**

173 Active status indicates that an affiliate is fulfilling all of its operational responsibilities and is in good standing
174 with the Fraternity. A chapter or alumni association is on active status if it is not on reorganizational status,
175 inactive status, probation, or suspension and has not had its charter revoked.

176 **Section 2. Reorganizational status.**

177 Reorganizational status is a chapter rehabilitative status that lasts no longer than 365 days. During the period
178 of reorganization, the PG or Commission on Standards in consultation with the National Staff may modify
179 the normal rights, privileges, duties, and obligations of the chapter. In addition, the chapter undertakes
180 activities prescribed by the PG or COS that are intended to help the chapter overcome organizational
181 difficulties.

182 **Section 3. Reasons for reorganizational status.**

183 The PG or COS may place a chapter on reorganizational status when it is having difficulty maintaining a
184 minimum standard of viability. The COS considers placing a chapter on reorganizational status if it fails to
185 submit chapter reports twice in succession or reports no initiations for 365 days.

186 **Section 4. Consequences of a failure to respond to reorganizational status.**

187 The COS in consultation with the PG may place a chapter on inactive status or probation if the chapter does
188 not accomplish the activities prescribed by the PG or COS during reorganizational status or return to good
189 health.

190 **Section 5. Inactive status.**

191 A chapter or alumni association that is on inactive status is closed and may no longer function as an affiliate of
192 the Fraternity. The National Staff takes appropriate measures to reclaim the charter and any other property of
193 a chapter or alumni association that is placed on inactive status. The Fraternity retains inactive charters. An
194 inactive chapter may be reactivated through the colony program. An inactive alumni association may be
195 reactivated through the same petition process as for a new alumni association.

196 When a chapter is placed on inactive status, the Fraternity transfers collegiate members in good standing to
197 alumni membership. The Fraternity transfers collegiate members who are suspended due to nonpayment of
198 national per capita taxes to alumni membership if they pay all outstanding financial obligations to the
199 Fraternity within 30 days. If such a member does not pay his outstanding balance in full within 30 days, the
200 Fraternity expels him. The Fraternity transfers collegiate members who have been suspended by the COS to
201 alumni membership, but the terms of their suspensions remain in effect. The Fraternity expels collegiate
202 members who have been suspended by vote of the chapter.

203 **Section 6. Reasons for inactive status.**

204 The COS may place a chapter or alumni association on inactive status if it is organizationally unable to
205 function effectively, if its sheltering institution is no longer able to support a chapter, or if, in the judgment of
206 the COS in consultation with the PG, it seems desirable as an aid to the amelioration of difficulties.

207 **ARTICLE III. NATIONAL OFFICERS AND NATIONAL**
208 **EXECUTIVE COMMITTEE MEMBERS**

209 **Section I. Eligibility for National President.**

210 The National President is a member in good standing, who:

- 211 A. has served at least three (3) years as a member of the NEC; or
212 B. has served at least seven (7) years as PG; or
213 C. has been a member in good standing for at least fifteen (15) years.

214 The National President may succeed himself, but may not serve more than two consecutive terms.

215 **Section 2. Term of National President.**

216 The National President serves a term of three (3) years, beginning at his installation during the National
217 Convention at which he is elected and concluding when his successor has been elected and installed.

Section 3. Powers and duties of National President.

The National President is the chief executive of the Fraternity. He presides at National Conventions and at meetings of the NEC. He announces no later than March 1 prior to a National Convention to members of the National Assembly the place, date, and time of the first meeting of the National Convention, and publishes the official docket. He approves proceedings of the National Convention. He or a staff member appointed by the NEC supervises the National Staff. He installs chapters or may appoint another member for that purpose.

Subject to the approval of the NEC, he:

- A. appoints a PG for each province by September 1 following the National Convention;
- B. appoints a National Historian and members of national committees and commissions;
- C. appoints a member to fill a PG or standing committee vacancy;
- D. divides the United States into provinces.

He may:

- A. approve PG removal of province, chapter, or alumni association officers;
- B. grant special dispensations to enable a chapter to deal with an unusual situation;
- C. grant permission for a chapter to initiate more than two honorary members per academic year;
- D. grant permission for a member to be an honorary member of more than one chapter;
- E. request or authorize duties of the National Vice President; and
- F. remove his appointees from their positions at any time.

Subject to the approval of the NEC, he may:

- A. appoint a DPG for any province; and
- B. excuse a chapter from meeting financial obligations.

Section 4. Eligibility for National Vice President.

The National Vice President is a member who meets the same eligibility requirements as the National President. The National Vice President may succeed himself, but may not serve more than two consecutive terms.

Section 5. Term of National Vice President.

The National Vice President serves a term of three (3) years, beginning at his installation during the National Convention at which he is elected and concluding when his successor has been elected and installed.

Section 6. Powers and duties of National Vice President.

The National Vice President assumes the duties of the National President in the absence or incapacity of the National President. He performs duties as may be requested and authorized by the National President or the NEC.

Section 7. Eligibility for Committeeman-at-Large.

- 252 A Committeeman-at-Large is a member in good standing who has been a member for at least three years. A
253 Committeeman-at-Large may succeed himself.

254 **Section 8. Term of Committeeman-at-Large.**

255 A Committeeman-at-Large serves a term of six (6) years, beginning at his installation during the National
256 Convention at which he is elected and concluding when his successor has been elected and installed. The
257 National Assembly elects one Committeeman-at-Large at each National Convention, so that the terms of the
258 Committeemen-at-Large are staggered by three years.

259 **Section 9. Powers and duties of Committeeman-at-Large.**

260 The Committeemen-at-Large serves as a member of the NEC.

261 **Section 10. Eligibility for NCR.**

262 The NCR is a member in good standing who has served as an elected officer in his chapter. The NCR is a
263 collegiate member at the time of his election. The NCR may not succeed himself.

264 **Section 11. Term of NCR.**

265 The NCR serves a term of three (3) years, beginning at his installation during the National Convention at
266 which he is elected and concluding when his successor has been elected and installed.

267 **Section 12. Powers and duties of NCR.**

268 The NCR represents the collegiate membership on the NEC. He encourages communication among chapters
269 and promotes interaction within the collegiate membership.

270 **Section 13. Procedure for appointing National Secretary-Treasurer and Assistant National Secretary-Treasurer.**

271 The NEC appoints one of its members National Secretary-Treasurer. The NEC may appoint one of its
272 members or a National Staff member Assistant National Secretary-Treasurer.

273 **Section 14. Term of National Secretary-Treasurer and Assistant National Secretary-Treasurer.**

274 The National Secretary-Treasurer serves a term of three (3) years from the date of appointment, or until his
275 successor is appointed. The Assistant National Secretary-Treasurer serves a term of three (3) years from the
276 date of appointment, or until his successor is appointed.

277 **Section 15. Powers and duties of the National Secretary-Treasurer.**

278 The National Secretary-Treasurer is the custodian of the assets of the national Fraternity. He works with the
279 National Staff to prepare and submit to the NEC an annual budget for the Fraternity for the next fiscal year.
280 He keeps an accurate record the financial transactions of the Fraternity. He submits a report of these
281 transactions at each National Convention and, upon the request of the NEC, at any NEC meeting. Subject to
282 the budget approved by the NEC, he disburses funds from the Fraternity by voucher signed by himself as
283 National Treasurer or by another authorized signer approved by the NEC. Subject to the written approval of
284 the NEC, he may arrange for the management of the investment property of the Fraternity. He keeps an
285 accurate record of the proceedings of all National Conventions. He publishes these proceedings as approved
286 by the National President to each member of the National Council not later than 90 days following the
287 National Convention. He conducts the correspondence of the national organization, and is responsible for all
288 notices of the National Convention, meetings of the NEC, and other notices requested by national officers or

289 members of the NEC. When authorized by the NEC, the Assistant National Secretary-Treasurer or National
290 Staff may fulfill the responsibilities of the National Secretary-Treasurer.

291 **Section 16. Procedure for appointing National Historian.**

292 Subject to ratification by the NEC, the National President appoints a National Historian.

293 **Section 17. Term of National Historian.**

294 The National Historian serves a term of three (3) years from the date of appointment, or until his successor is
295 appointed. The National President may remove the National Historian from office at any time.

296 **Section 18. Powers and duties of National Historian.**

297 The National Historian is responsible for the documentation, preparation, and preservation of all books and
298 records relating to the history and development of the Fraternity.

299 **Section 19. Procedure for filling vacancies.**

300 The NEC may appoint a substitute to fill an NEC vacancy, however created. The appointee holds office until
301 his successor has been elected and installed. The National Assembly fills a vacancy by election if the vacancy
302 occurs in the position of National President, National Vice President, Committeeman-at-Large, or National
303 Collegiate Representative during a National Convention.

304

ARTICLE IV. ELECTIONS

305 **Section 1. Time and method of nomination.**

306 The national nominating committee solicits letters from the entire Fraternity naming possible nominees for
307 the offices of National President, National Vice President, Committeeman-at-large, and NCR during
308 September preceding a National Convention. The committee meets not later than January 1 immediately
309 preceding a National Convention and nominates one eligible candidate for each office. The Fraternity reports
310 these nominations, together with professional biographies of all nominees, to the chapters, PGs, CPRs, and
311 NEC no later than April 1 preceding a National Convention. The chairman of the national nominating
312 committee or his designee presents the names of the nominees to the National Assembly on the day preceding
313 the election. At that time, any member of the National Assembly may place in nomination the name of any
314 member of the Fraternity who is eligible for national office.

315 **Section 2. Time and method of election.**

316 The National Assembly elects a National President, a National Vice President, Committeeman-at-Large, and
317 a NCR during each National Convention. The PG Council elects a PG Council Chairman and Secretary
318 during the National Convention. The CPR Council elects a CPR Council Chairman and Secretary during
319 the National Convention. Elections are by secret ballot.

320 **Section 3. Vote necessary to elect.**

321 A majority of the votes cast is necessary for election. If no candidate has a majority vote at the end of the first
322 ballot, only the three nominees who receive the highest number of votes on the first ballot remain candidates
323 on the second ballot. If no candidate has a majority vote at the end of the second ballot, only the two

324 nominees who receive the highest number of votes on the second ballot remain candidates on the third ballot.
325 If only three candidates are nominated, the second ballot is reduced to the two nominees who receive the
326 highest number of votes on the first ballot.

ARTICLE V. NATIONAL EXECUTIVE COMMITTEE

327

Section 1. Powers and duties of the NEC.

328 The NEC oversees the affairs of the national Fraternity. It appoints a National Secretary-Treasurer and
329 Assistant National Secretary-Treasurer and ratifies appointments of the National President. It may appoint
330 other officers as necessary. It may appoint a staff member to supervise the National Staff. It may, after 30
331 days' notice and due hearing, remove from office any member of the NEC. It may appoint a substitute to fill
332 an NEC vacancy, however created. It may create and dissolve standing and special committees. It adopts an
333 annual budget which includes National Staff compensation and may authorize expenditures in excess of the
334 budget. It may inspect financial records of the Fraternity, and it provides a competent auditor to examine the
335 accounts of the National Secretary-Treasurer at least once every three years. It selects a company and amount
336 to insure or bond the individual or individuals who carry out the duties of National Secretary-Treasurer, the
337 expenses of the insurance or bond to be paid from the national treasury. It determines insurance fees and
338 alumni association charter fees. It determines what business appears on the official docket for consideration by
339 the National Assembly or National Council. It is the Fraternity's appellate body and notifies all parties
340 involved in writing of its decision within twenty (20) days of hearing any appeal. It may confer collegiate
341 membership and holds the exclusive power to confer national honorary membership. It determines the
342 benefits of honorary members.
343

Section 2. Meetings of the NEC.

344 The chairman or three members of the NEC may call a meeting of the NEC. The NEC meets at least once a
345 year. When not convened, the NEC may conduct affairs by correspondence. A member of the NEC may
346 participate in a meeting of the NEC by means of telephone conference or similar communication, provided
347 all members participating in the meeting can hear each other at the same time. Participation in this manner
348 constitutes presence in person at a meeting.
349

Section 3. Quorum.

350 A quorum consists of five NEC members who are present at a meeting of the NEC.
351

Section 4. Reports of the NEC.

352 During each triennium, the NEC makes at least three reports of the status and progress of the Fraternity to
353 the chapters. The NEC may print the reports in an official publication of the Fraternity.
354

355

ARTICLE VI. NATIONAL STAFF

Section 1. Makeup of the National Staff.

356 The employees of the NEC are the National Staff.
357

Section 2. Duties of the National Staff.

358 The National Staff are responsible for the successful operation of the National Headquarters. They assist
359 members of the NEC with their duties. They collect all dues, taxes, and other obligations owed to the
360

361 national Fraternity. They devise a system of bookkeeping and supply forms for use by all chapters. Subject to
362 the approval of the NEC, they plan and execute the National Convention. The NEC may assign other duties
363 and responsibilities for the National Staff. The NEC may appoint a staff member to assign other duties and
364 responsibilities to the National Staff.

365 **ARTICLE VII. COMMITTEES AND COMMISSIONS**

366 **Section 1. Standing committees.**

367 The NEC may create and dissolve standing committees that have continuing responsibilities.

368 **Section 2. Members of standing committees.**

369 Subject to ratification by the NEC, the National President appoints members to standing committees. The
370 membership of a standing committee includes at least one NEC member, one PG, and one collegiate
371 member. The NEC representative to the COS is a non-voting ex-officio member.

372 **Section 3. Term of a standing committee member.**

373 A standing committee member serves a term beginning at the date of appointment and lasting no longer than
374 three (3) years. The National President may reappoint him for no more than three successive terms on the
375 same standing committee. The National President may remove a standing committee member at any time.

376 **Section 4. Procedure for filling a vacancy on a standing committee.**

377 Subject to ratification by the NEC, the National President appoints a member to fill a vacancy on a standing
378 committee.

379 **Section 5. The Commission on Standards.**

380 The Commission on Standards is a standing committee devoted to the development and welfare of chapters
381 and colonies.

382 **Section 6. Powers and duties of the COS.**

383 The COS establishes and reviews colony program requirements, approves colony and alumni association
384 applications, and monitors colony progress.

385 In consultation with the PG, the COS may place a chapter on reorganizational status or inactive status. It
386 may place an alumni association on inactive status. It may develop operational or procedural standards for
387 chapters and colonies for possible adoption by the NEC. It may impose individual member and affiliate
388 discipline for just cause.

389 **Section 7. National Nominating Committee.**

390 Prior to September 1 preceding a National Convention, the National President appoints a National
391 Nominating Committee consisting of the immediate past National President, who serves as chairman, two
392 PGs, one CPR, and the NCR. Members are subject to ratification by the NEC. If the National President has
393 succeeded himself in office, the immediate past National President serves as the committee chairman for a
394 second time. If the immediate past National President is unable or unwilling to serve as chairman, the

395 National President appoints another member of the immediate past NEC to serve as chairman. The chairman
396 votes only in the case of a tie.

397 **Section 8. Special committees.**

398 Whenever it deems necessary, the NEC may create special committees to complete specific tasks. A special
399 committee functions until it completes its assigned task(s) or until the NEC dissolves the committee.

Section 9. Members of special committees.

Subject to ratification by the NEC, the National President appoints members in good standing to a special committee in such number and with such qualifications as he deems necessary for the committee to complete its assigned task.

Section 10. Remote meeting participation.

A member of any national committee may participate in a meeting of the committee by means of telephone conference or similar communication, provided all members participating in the meeting can hear each other at the same time. Participation in this manner constitutes presence in person at a meeting

ARTICLE VIII. COUNCILS

Section 1. PG Council.

The PGs organize themselves as the PG Council for the purpose of advising the NEC on the operations of the Fraternity. At each National Convention they elect a chairman, who represents the Council on the NEC. A Secretary is also elected to keep an accurate record of the proceedings of all meetings of the Council, publish such proceedings in a timely manner to all members of the Council, and assume the chairmanship should it become vacant. The qualifications for the Secretary are commensurate with those of the Council chairman.

Section 2. Eligibility for PG Council Chairman.

The PG Council Chairman is a PG at the time of his election. He may succeed himself. However, if he ceases to be a PG, he is not eligible for reelection to this office.

Section 3. Term of PG Council Chairman.

The Chairman of the PG Council serves a term of three (3) years, beginning at his installation during the National Convention at which he is elected and concluding when his successor has been elected and installed.

Section 4. Powers and duties of PG Council Chairman.

The PG Council Chairman presides at meetings of that Council. He supervises the training of PGs. At each meeting of the NEC, he submits a written report of his activities since the previous meeting. At the beginning of each school year, he prepares and distributes to PGs a list of topics to be covered at the year's Province Workshop, along with such other Workshop material as he deems appropriate. He acts as a liaison between PGs and the NEC.

Section 5. CPR Council.

The CPRs organize themselves as the CPR Council for the purpose of advising the NEC on the operations of the Fraternity. At each National Convention they elect a chairman, who represents the Council on the NEC. A Secretary is also elected to keep an accurate record of the proceedings of all meetings of the Council, publish such proceedings in a timely manner to all members of the Council, and assume the chairmanship should it become vacant. The qualifications for the Secretary are commensurate with those of the Council chairman.

Section 6. Eligibility for CPR Council Chairman.

435 The CPR Council Chairman is a CPR who is a delegate to the National Convention at the time of his
436 election. He may not succeed himself.

437 **Section 7. Term of CPR Council Chairman.**

438 The CPR Council Chairman serves a term of three (3) years, beginning at his installation during the National
439 Convention at which he is elected and concluding when his successor has been elected and installed.

440 **Section 8. Powers and duties of CPR Council Chairman.**

441 The CPR Council Chairman presides over meetings of that Council. He encourages communication among
442 the members of the Council, promotes interaction among the provinces, works to develop student leadership,
443 and fosters the cooperative spirit of the Fraternity. At each meeting of the NEC, he submits a written report
444 of his activities since the previous meeting. He acts as a liaison between the CPRs and the NEC.

445 **Section 9. National Council.**

446 The National Council is composed of the NEC, the PGs, and the chapter Presidents. Between National
447 Conventions, the National Council may transact by correspondence any business of the Fraternity not
448 specifically referred to other governing bodies by the governing documents of the Fraternity.

449 **ARTICLE IX. NATIONAL CONVENTIONS**

450 **Section 1. Frequency of National Conventions.**

451 A National Convention is held triennially: 2018, 2021, et seq., at a time and place determined by the NEC.

452 **Section 2. Attendance.**

453 National Conventions are open to all members in good standing, including, with appropriate restrictions,
454 PMs.

455 **Section 3. National Assembly.**

456 The members of the NEC, the PGs, and the CPRs are the voting delegates to the National Convention and
457 are collectively known as the National Assembly. Those chairmen of national standing committees who are
458 not voting delegates to the National Convention, and, if they are not voting delegates to the National
459 Assembly, the Secretaries of the CPR and PG Councils are considered non-voting, ex-officio members of the
460 National Assembly.

461 **Section 4. Voting rights of National Assembly members.**

462 Each member of the National Assembly has one vote. A PG or CPR who also serves as a member of the NEC
463 has only one vote.

464 **Section 5. Powers and duties of the National Assembly.**

465 The National Assembly enacts legislation pertaining to national policies and procedures, acts upon proposed
466 amendments to the governing documents of the Fraternity, reviews national programs, and fulfills advisory
467 and resource roles that are required for the good of the Fraternity. The National Assembly may confer
468 collegiate membership.

Section 6. Credentials.

The National President may appoint a committee on credentials. The committee may require a delegate to present his credentials.

Section 7. Quorum.

A quorum of the National Assembly consists of a majority of voting members on the roll.

Section 8. Absentee and proxy voting.

A National Assembly delegate may not vote absentee or by proxy.

ARTICLE X. FINANCES

Section 1. National per capita tax.

Each collegiate member pays national per capita tax in two installments due October 15 and March 15 of each year. National per capita tax consists of a membership fee of \$140.00 annually (\$70.00 per installment) plus a pro rata insurance fee. Collegiate members initiated between January 1 and February 15 pay national per capita tax effective March 15 of that year. Collegiate members initiated between February 16 and September 15 pay national per capita tax effective October 15 of that year. Collegiate members initiated between September 16 and December 31 pay national per capita tax effective March 15 of the following year.

Section 2. Insurance fees.

The NEC annually determines a pro rata insurance fee which is added to the national per capita tax of collegiate members. The NEC may assess additional liability insurance fees to chapters with increased risk exposure, including but not limited to chapter house ownership and past loss history. If the combined amount of chapter insurance fees and member insurance fees collected by the Fraternity exceeds 110% of the cost of the corresponding year's liability insurance premium, the NEC applies funds in excess of 110% of the cost to the next year's premium prior to the determination of the member insurance fee.

Section 3. Late fee.

The Fraternity assesses a late fee of \$15.00 to collegiate members with balances in arrears on December 31 and May 31 of each year.

Section 4. Convention tax.

Each chapter pays national convention tax in two installments due October 15 and March 15 of each year. National convention tax is \$320.00 annually (\$160.00 per installment).

Section 5. Alumni association fee.

The NEC determines an annual administrative fee which alumni associations remit to the National Headquarters no later than August 1 of each year.

Section 6. Reimbursement of officer and NEC member expenses.

The Fraternity reimburses the reasonable expenses of officers and NEC members incurred in the transaction of Fraternity business from the national treasury under the budget approved by the NEC.

503 **Section 7. Reimbursement of PG and DPG expenses.**

504 The Fraternity reimburses the reasonable expenses of PGs incurred in the performance of their duties from
505 the national treasury under the budget approved by the NEC. The Fraternity reimburses the reasonable
506 expenses of DPGs incurred in the performance of those duties of the PG from the national treasury with the
507 advance approval of the PG and under the budget approved by the NEC.

508 **Section 8. Reimbursement of CPR expenses.**

509 The Fraternity reimburses the reasonable expenses of CPRs incurred in the performance of their duties from
510 the national treasury with the advance approval of the PG and under the budget approved by the NEC.

511 **Section 9. Reimbursement of Province Workshop travel expenses.**

512 The Fraternity reimburses round-trip mileage for two vehicles from the location of each represented chapter
513 to the site of the Province Workshop.

514 **Section 10. National Convention delegate expenses.**

515 The Fraternity pays for round-trip travel from the location of the chapter or the legal residence of all
516 convention delegates to and from the convention site. The Fraternity pays for the hotel lodging and
517 reasonable meal expenses of convention delegates that are incurred during the National Convention.

518 **ARTICLE XI. INDIVIDUAL MEMBER DISCIPLINE**

519 **Section 1. Reasons for individual member discipline.**

520 For conduct which is harmful to the best interests or good name of the Fraternity, the COS may expel a
521 member from the Fraternity. If such conduct does not warrant expulsion, the COS may place a member on
522 suspension.

523 **Section 2. Process for individual member discipline.**

524 The Fraternity sends written notification to any member being considered for suspension or expulsion by the
525 COS informing him of his right to an interview with the COS or a group dispatched to a chapter in the
526 course of a disciplinary review. The member may waive such an interview. The written notification states the
527 reasons for the proposed action, the time and place of the proposed interview, and the member's right of
528 appeal to the NEC if the COS approves the suspension or expulsion. The COS makes a final decision after
529 the interview and notifies the member in writing of its decision.

530 **Section 3. Conditions of individual member suspension.**

531 The COS determines the length and conditions of the period of suspension, and may extend or alter the
532 length and conditions of the period of suspension as necessary. Members who have been suspended are no
533 longer in "good standing" with the Fraternity. A suspended member has no voting rights, cannot be elected to
534 any office, is prohibited from purchasing fraternal merchandise, cannot act as a big brother or mentor, and is
535 prohibited from wearing or otherwise displaying the Greek letters ΦMA or the Fraternity's Coat-of-Arms. If a
536 chapter officer is suspended, the office is vacated. The chapter may fill the vacated office by election, or the
537 PG, with the approval of the National President, may fill the vacated office by appointment. A collegiate

538 member suspended by the COS is exempt from the assessment of per capita tax during the period of
539 suspension.

540 **Section 4. Resolution of individual member suspension.**

541 The COS may restore a collegiate member placed on suspension to good standing, transfer him to alumni
542 membership, or consider him for expulsion. The COS may restore an alumni member placed on suspension
543 to alumni membership or consider him for expulsion. If a collegiate member suspended by the COS
544 terminates his academic affiliation with his chapter's sheltering institution or leaves campus for one or more
545 professional semesters during the period of his suspension, or if the COS places his chapter on inactive status
546 during the period of his suspension, the Fraternity transfers him to alumni membership, but the terms of his
547 suspension remain in effect.

548 **Section 5. Insignia of an expelled member.**

549 A collegiate member who has been expelled must return all emblems and insignia of membership to the
550 chapter. The chapter forwards these materials to the National Headquarters. An alumni member who has
551 been expelled must return all emblems and insignia of membership to the National Headquarters. All money
552 paid to the chapter and the National Headquarters is nonrefundable.

553 **ARTICLE XII. CHAPTER AND ALUMNI ASSOCIATION**
554 **DISCIPLINE**

555 **Section 1. Reasons for chapter or alumni association discipline.**

556 For conduct which is harmful to the best interests or good name of the Fraternity, the COS in consultation
557 with the PG may revoke the charter of a chapter or alumni association. If such conduct does not warrant
558 charter revocation, the COS in consultation with the PG may suspend a chapter or alumni association. For a
559 failure to respond to previously defined disciplinary actions, the COS may revoke the charter of a chapter or
560 alumni association. For delinquency in any operational or financial obligations to the national Fraternity or if
561 a chapter or alumni association is suspected of unbecoming conduct, the PG or COS in consultation with the
562 PG may place a chapter or alumni association on probation. For delinquency in filing chapter initiation
563 reports, the PG may place a chapter on probation during which the chapter may not initiate members.

564 **Section 2. Automatic chapter or alumni association probation and suspension.**

565 The Fraternity automatically places a chapter that is delinquent in filing chapter reports on probation on
566 November 1 (in the case of the fall report) or April 1 (in the case of the spring report). The Fraternity
567 automatically places an alumni association that is delinquent in filing its alumni association report on
568 probation on August 15. The Fraternity automatically suspends a chapter that continues to be delinquent on
569 November 15 (in the case of the fall report) or April 15 (in the case of the spring report). The Fraternity
570 automatically suspends an alumni association that continues to be delinquent on August 31.

571 The Fraternity automatically suspends a chapter or alumni association that is financially delinquent to the
572 National Headquarters for any reason, including nonpayment of convention tax or a check returned for
573 insufficient funds, 14 days from the date of initial notification by the National Headquarters to the chapter.

574 **Section 3. Conditions of chapter or alumni association probation.**

575 While on probation, a chapter or alumni association may continue to meet and function, even though the
576 conditions of probation may include suspension of the right of a chapter to initiate members, forfeiture of
577 chapter reimbursement for Province Workshop expenses, or such other reasonable and appropriate
578 conditions.

579 **Section 4. Conditions of chapter or alumni association suspension.**

580 While on suspension for unbecoming conduct, a chapter or alumni association may not meet, function, or
581 conduct chapter probationary membership activities. The period of suspension may last up to 60 days, or 120
582 days with documentation of just cause, during which time the COS decides any further action. Days spent on
583 suspension during a summer session, an academic break, or other official closure as defined by the chapter's
584 sheltering institution are not counted in the total number of days suspended for a chapter.

585 While on suspension for reporting or financial delinquency, a chapter or alumni association may not meet,
586 function, or conduct chapter probationary membership activities except as essentially necessary to resolve the
587 delinquency.

588 **Section 5. Resolution of chapter or alumni association probation or suspension.**

589 The Fraternity automatically restores to good standing a chapter or alumni association that has been placed
590 on probation or suspension for a reporting or financial delinquency as soon as the delinquency is resolved.

591 The COS in consultation with the PG may restore to good standing or consider for suspension or charter
592 revocation a chapter or alumni association that has been placed on probation for suspected unbecoming
593 conduct, or the COS in consultation with the PG may place such a chapter on reorganizational status.

594 The COS in consultation with the PG may restore to good standing, place on probation, or consider for
595 charter revocation a chapter or alumni association placed on suspension for conduct which is harmful to the
596 best interests or good name of the Fraternity, or the COS in consultation with the PG may place such a
597 chapter on reorganizational status.

598 **Section 6. Chapter or alumni association charter revocation.**

599 When a chapter or alumni association charter is revoked, the National Staff takes appropriate measures to
600 reclaim the charter and any other chapter or alumni association property. Any remaining collegiate members
601 of a chapter not transferred to alumni membership by the COS are automatically expelled when its charter is
602 revoked. The Fraternity retains a revoked chapter charter, which may be reinstated if the chapter is reactivated
603 through the colony program. However, the COS may not approve the formation of a colony at that chapter's
604 sheltering institution unless at least seven (7) years have passed from the date the charter was revoked. The
605 Fraternity retains a revoked alumni association charter, which may be reinstated through the same petition
606 process as for a new alumni association.

607

ARTICLE XIII. APPEALS

608 **Section 1. Appeal requirements and process.**

609 Any individual, chapter, or alumni association may exercise the right of appeal to the NEC. The appeal must
610 be typewritten and sent to the National Headquarters. Documents supporting the appeal must be submitted
611 at the same time. Individual member appeals involving disciplinary action decided by the COS must be
612 submitted within 365 days of the initial decision. Chapter and alumni association appeals involving
613 disciplinary action decided by the COS must be submitted within 270 days of the initial decision. Appeals

614 involving discipline due to financial delinquency may be submitted at any time. The National Staff provides
615 copies of the appeal and supporting documentation to the NEC. The NEC notifies all parties involved in
616 writing of its decision within twenty days of their deliberation. NEC decisions are final.

617 **Section 2. Administrative fee for certain appeals.**

618 For appeals of disciplinary action, the NEC may assess a reasonable administrative fee not to exceed \$35.00 to
619 offset the costs of material duplication and National Staff time associated with the appeal. The NEC will set
620 the fee on an annual basis. For appeals involving discipline due to financial delinquency the NEC does not
621 assess a fee.

622 **ARTICLE XIV. PUBLICATIONS**

623 **Section 1. The Sinfonian.**

624 The official publication of the Fraternity is called THE SINFONIAN. The Fraternity publishes no more than
625 four issues each year, except by vote of the NEC. The Fraternity sends each issue to each collegiate member of
626 the Fraternity who is in good standing without charge. Alumni members may purchase a subscription
627 annually at a fee determined by the NEC.

628 **Section 2. Other publications.**

629 The NEC may direct the National Staff to prepare and publish other publications in lieu of, or as a
630 supplement to one issue of THE SINFONIAN. These publications may include items such as the history of
631 the Fraternity, the governing documents, a roster of the chapters, or similar desirable publications.

632 **ARTICLE XV. PROVINCE GOVERNORS**

633 **Section 1. PG eligibility, appointment, and term.**

634 Any member in good standing who has been a Sinfonian for three or more years is eligible for appointment as
635 a PG. Subject to ratification by the NEC, the National President appoints PGs, who hold office at his
636 pleasure. PGs serve a three-year term, beginning September 1 following a National Convention. The National
637 President may remove a PG at any time during this term for just cause. PGs may be reappointed.

638 **Section 2. PG vacancies.**

639 Subject to ratification by the NEC, the National President appoints an eligible Sinfonian to fill a PG vacancy,
640 however created. Such appointee serves until September 1 following the National Convention and may be
641 reappointed.

Section 3. Powers and duties of PGs.

Each PG is a member of the National Council and is the representative of the National President in all matters pertaining to activities of the chapters, colonies, and alumni associations in his assigned province. He makes an official visit to each chapter, colony, and alumni association in his assigned province at least once within each triennium. He is responsible for the inspection of new chapters. He considers written requests from collegiate members requesting a transfer to alumni membership pursuant to the National Bylaws Title I, Article I, Section 15. He may place a chapter in his assigned province on reorganizational status or probation for just cause. He may place an alumni association in his assigned province on probation for just cause. The PG may appoint or remove, for just cause, a Province Alumni Coordinator (PAC) for his assigned province. He is responsible for the planning and execution of the Workshop.

With good reason, he may authorize a chapter to initiate up to two men per year into collegiate membership who are eligible but not affiliated with the chapter's sheltering institution. Subject to review by the NEC, he may authorize an alternate requirement for a PM with a disability.

For just cause and with the approval of the National President, a PG may:

- A. replace by appointment any chapter officer within his assigned province or may declare an office vacant and direct the chapter to fill it by election, after consultation with the affected chapter and their Faculty Advisor;
- B. replace by appointment any alumni association officer within his assigned province or may declare an office vacant and direct the alumni association to fill it by election, after consultation with the affected alumni association;
- C. remove from office a CPR or ACPR in his assigned province.

If the PG removes the CPR or ACPR in his assigned province, he fills the office by election or appointment at his discretion if an elected assistant is not available to assume the vacated office. If the PG removes the PAC in his assigned province, he fills the vacated office by appointment at his discretion.

Section 4. Official chapter visits.

The PG makes an official visit for the purpose of constructive evaluation of each chapter in his assigned province at least once in each triennium. Well in advance of the visit, the PG arranges for a mutually acceptable date and makes other suitable arrangements with the chapter, including establishing the agenda for the visit and what the chapter should expect from the visit.

During an official visit he may:

- A. interview the chairperson of the music department;
- B. interview the Faculty Advisor;
- C. attend a formal meeting of the chapter;
- D. meet with the chapter officers as a group;
- E. inspect all chapter books, including specifically those of the Treasurer, the Secretary, and the Alumni Relations Officer;
- F. inspect the condition of the chapter ritual equipment;

679 G. observe a performance of the Initiation Ritual;

680 H. look into other matters at his discretion.

681 Following an official visit, the PG prepares a written report of the visit and submits it to the National

682 Headquarters, the Faculty Advisor, the chapter, and the PG Council Chairman.

683 **Section 5. Formal chapter visits.**

684 The PG visits a chapter in his assigned province that is not represented at the Province Workshop as soon as
685 possible within that academic year and submits a written report to the National Headquarters, the Faculty
686 Advisor, the chapter, and the PG Council Chairman.

687 **Section 6. Informal chapter visits.**

688 With appropriate notice, the PG may visit a chapter in his assigned province at his discretion or at the request
689 of the chapter.

690 **Section 7. DPG eligibility and appointment.**

691 Subject to the ratification of the NEC, the National President may appoint a DPG for certain provinces. The
692 member appointed as DPG must meet the same eligibility requirements as the PG.

693 **Section 8. Duties of the DPG.**

694 The DPG assists the PG in the performance of his duties at the PG's request.

695 **ARTICLE XVI. RITUALS AND INSIGNIA**

696 **Section 1. Rituals.**

697 The Fraternity, under the direction of the NEC, prepares ritual scripts for the purpose of pledging and
698 initiating PMs. The Fraternity supplies the scripts at cost to chapters. Members present all rituals of the
699 Fraternity from memory.

700 **Section 2. Official Insignia.**

701 A man initiated into a chapter receives an official membership pin, certificate of membership, and songbook.
702 Additional insignia may be made available to members as approved by the NEC.

703 **Section 3. Display of Pin.**

704 At the conclusion of the Initiation Ritual, a new member receives the official emblem of the Fraternity, in the
705 form of the membership pin, which serves as a reminder of his initiation and membership in Phi Mu Alpha
706 Sinfonia. The membership pin is not intended for overt display, and is to be worn nearest the heart on dress
707 shirts, vests, or pullover sweaters. The pin is not worn on coat lapels, collars, ties, the watch pockets of vests,
708 coat sweaters, or T-shirts.

709 **Section 4. PM Pin.**

710 A PM of the Fraternity receives an official PM pin, which must be surrendered if his probationary
711 membership is terminated prior to his initiation. A PM wears the PM pin at all reasonable times (e.g. A PM is
712 not required to wear the pin during sleep, at times when it could cause injury, etc.). It is worn on the clothing
713 over the heart and should be plainly visible, and may not be worn on coat lapels, coats or jackets, collars, or
714 ties.

715 **Section 5. Display of Greek letters and Coat-of-Arms.**

716 Only a Sinfonian in good standing may wear or display the Greek letters ΦMA or the Fraternity’s Coat-of-
717 Arms. A PM may not wear or display these symbols at any time prior to initiation. A member may not
718 authorize or encourage a non-Sinfonian to wear or display these symbols.

719 **ARTICLE XVII. AMENDMENTS**

720 **Section 1. Process for amending Title I of the Bylaws by National Assembly.**

721 The National Assembly may amend Title I of the Bylaws with a vote of at least two-thirds in the affirmative
722 with previous notice. The Fraternity publishes anticipated amendments to be considered by the National
723 Assembly to chapters and delegates by March 1 preceding a National Convention.

724 **Section 2. Process for amending Title I of the Bylaws by National Council.**

725 Upon recommendation of the NEC, the National Council may amend Title I of the Bylaws with a vote of at
726 least two-thirds in the affirmative of a valid National Council vote. The Fraternity publishes proposed
727 amendments to be considered by the National Council to all members of the National Council at least 60
728 days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of ballots.
729 The National Staff collects and counts votes on issues submitted to the National Council and reports the
730 results as soon as possible to all members of the National Council. A valid National Council vote is a majority
731 return of all disseminated ballots.

732 **Section 3. Process for making technical, editorial, and conforming changes.**

733 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference,
734 spelling, grammatical, and typographical changes to Title I of the Bylaws as necessary, subject to approval by
735 the NEC.

BYLAWS, TITLE II. PROVINCE

ARTICLE I. PROVINCE OFFICERS

Section 1. CPR and ACPR eligibility, election, and term.

The CPR is a collegiate member in good standing of a chapter within the province at the time of his election, and is enrolled as a student at his chapter's sheltering institution at the time of his election. By the time of his installation, he must have served at least one year as an elected officer in his chapter. He may succeed himself.

The ACPR is a collegiate member in good standing of a chapter within the province at the time of his election, and is enrolled as a student at his chapter's sheltering institution at the time of his election. By the time of his installation, he must have served at least one year as an elected officer in his chapter. He may succeed himself.

At its Workshop, each province annually elects one collegiate member to serve as CPR. The province also may elect one collegiate member to serve as ACPR. The terms of these offices are one year. CPRs and ACPRs elected during the spring academic term assume office on September 1. CPRs and ACPRs elected during the fall academic term assume office on December 15.

Section 2. CPR duties.

The CPR assists the PG as specified by the PG. These duties may include assisting in the preparation of the Workshop, production of a province newsletter, and organization of a province council. He should accompany the PG on official visits when feasible and should make informal visits to chapters as necessary. Following each informal visit to a chapter, the CPR submits a written chapter visit report to the chapter President, PG, CPR Council Chairman, and National Headquarters using the proper form. He files a written, semi-annual report of his activities with the PG and the CPR Council Chairman. He publishes the Province Workshop minutes to chapter Presidents, Faculty Advisors, the PG, and the National Staff. As a member of the CPR Council, he attends annual meetings of the Council. As a delegate to the National Convention, he attends the National Convention when it falls within his term of office.

Section 3. ACPR duties.

The ACPR assists the CPR with his duties.

Section 4. CPR vacancy.

The ACPR assumes the office of CPR should the office become vacant. In the event the office again becomes vacant, it is filled by election or appointment at the discretion of the PG. The member elected or appointed to fill a vacancy may succeed himself.

Section 5. PAC eligibility, appointment, and term.

A PG may appoint a Sinfonian who is an alumni member in good standing to serve as PAC in his assigned province. PACs serve a three-year term. The PG may remove a PAC from office at any time during this three-year term for just cause.

770 Section 6. Duties of the PAC.

771 The PAC assists the PG with the development and maintenance of alumni programs within the province. He
772 also performs other duties as specified by the PG. These duties may include:

- 773 A. support and training of chapter Alumni Relations Officers;
- 774 B. assisting chapters in planning alumni events;
- 775 C. encouraging expansion and creation of alumni associations;
- 776 D. coordinating interaction between alumni and collegiate members;
- 777 E. planning province alumni events;
- 778 F. updating alumni contact information; and
- 779 G. regularly communicating with province alumni members.

780 The PAC should make informal visits to chapters and alumni associations as necessary. He files an annual
781 report of his activities with the PG.

782 ARTICLE II. WORKSHOPS**783 Section 1. Planning and execution.**

784 Each province holds a Workshop annually at a time and place determined by the PG. The PG is responsible
785 for the planning and execution of the Workshop with assistance from the CPR and, where applicable, the
786 PAC.

787 Section 2. Topics.

788 The PG may include the following topics at each Workshop:

- 789 A. orientation for chapter officers;
- 790 B. cooperative province projects;
- 791 C. discussion of matters of national, provincial and local concern;
- 792 D. interaction and communication between chapters; and
- 793 E. consideration of such other matters as may be directed by the national Fraternity.

794 Section 3. Notice.

795 The PG announces to the chapters, the alumni associations, the Faculty Advisors and the National
796 Headquarters the place, date and time of the first meeting of the Workshop and outlines the agenda as early
797 as possible in advance of the Workshop.

798 Section 4. Voting delegation.

799 Each chapter is entitled to a maximum of five voting delegates who are chosen from among the chapter's
800 collegiate members in good standing except that, unless he declines, the Faculty Advisor of a chapter is
801 considered one of its five voting delegates if he is present at the workshop. Delegates in excess of five per
802 chapter, including PMs (with appropriate restrictions) and alumni members, may participate fully in
803 Workshop activities but may not vote.

804 Section 5. Credentials.

805 The PG may appoint a committee on credentials. The committee may require a delegate to present his
806 credentials.

807 Section 6. Quorum.

808 A quorum of Workshop delegates consists of a majority of voting members on the roll.

809 Section 7. Absentee and proxy voting.

810 A Workshop delegate may not vote absentee or by proxy.

811 Section 8. Chapter failure to attend a Workshop.

812 The PG visits a chapter that is not represented at Workshop as soon as possible within that academic year.

813 ARTICLE III. PROVINCE COUNCILS

814 A province may choose to establish a Province Council. Each Council includes the PG, CPR, and equal
815 representation from each chapter in the province. Alumni associations and, where applicable, the PAC, the
816 DPG, and the ACPR may also be granted representation on a Province Council. The Council organizes and
817 concerns itself with activities and decisions dedicated to the welfare of the province, membership education,
818 chapter and alumni association interaction, expenditures from the province account, and the pursuit of
819 Fraternity goals.

820 ARTICLE IV. AMENDMENTS**821 Section 1. Process for amending Title II of the Bylaws by National Assembly.**

822 The National Assembly may amend Title II of the Bylaws with a vote of at least two-thirds in the affirmative
823 with previous notice. The Fraternity publishes anticipated amendments to be considered by the National
824 Assembly to chapters and delegates by March 1 preceding a National Convention.

825 Section 2. Process for amending Title II of the Bylaws by National Council.

826 Upon recommendation of the NEC, the National Council may amend Title II of the Bylaws with a vote of at
827 least two-thirds in the affirmative of a valid National Council vote. The Fraternity publishes proposed
828 amendments to be considered by the National Council to all members of the National Council at least 60
829 days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of ballots.
830 The National Staff collects and counts votes on issues submitted to the National Council and reports the
831 results as soon as possible to all members of the National Council. A valid National Council vote is a majority
832 return of all disseminated ballots.

833 Section 3. Process for making technical, editorial, and conforming changes.

834 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference,
835 spelling, grammatical, and typographical changes to Title II of the Bylaws as necessary, subject to approval by
836 the NEC.

837

BYLAWS, TITLE III. CHAPTER

838

ARTICLE I. CHAPTER ORGANIZATION AND POLICIES

839 A chapter develops its organization and policies under the governing documents of Phi Mu Alpha Sinfonia
840 and the rules of its sheltering institution. A chapter officer must learn these rules immediately on assuming
841 chapter office. Chapter members are responsible for actions that are in violation of these rules or legal
842 responsibilities.

843

ARTICLE II. CHAPTER DUTIES

844 **Section 1. Registration with the sheltering institution.**

845 A chapter registers as an official organization with its sheltering institution or a division of the sheltering
846 institution.

847 **Section 2. Filing chapter reports with the Fraternity.**

848 A chapter submits to the National Headquarters semiannual chapter reports no later than October 15 (Fall
849 Report) and March 15 (Spring Report). The National Headquarters makes forms available at least 30 days
850 before the filing deadline. The chapter submits the required convention tax, any additional liability insurance
851 fees assessed by the NEC, and all per capita taxes and late fees collected from its members with the report.

852 **Section 3. Filing initiation reports with the Fraternity.**

853 At least 14 days prior to the date of initiation, the chapter President, or his designee, submits an initiation
854 report to the National Headquarters. The initiation report lists the full name of each prospective initiate along
855 with his choice of jewelry. Outstanding initiation and material fees for any of the prospective initiates must be
856 submitted with the report.

857 **Section 4. Initiation equipment.**

858 A chapter keeps a satisfactory set of initiation equipment.

859 **Section 5. Annual chapter observations.**

860 A chapter observes two anniversaries of the Fraternity annually: Founder's Day (October 6), and Chapter Day
861 (on the installation date of the chapter).

862 **Section 6. Annual American Music Program.**

863 A chapter presents at least one program devoted only to the music of American composers annually.

ARTICLE III. MEMBERSHIP

864

865 **Section 1. Election to probationary membership.**

866 Only a collegiate member of the chapter in good standing may propose a candidate for probationary
867 membership. After discussion of a candidate's qualifications for membership, three-fourths of the members in
868 good standing who are present and voting may elect a candidate to probationary membership. All votes shall
869 be cast by secret ballot.

870 **Section 2. Renewal of candidacy.**

871 A candidate who is proposed for but not elected to probationary membership may renew his candidacy
872 during any succeeding terms in which he is enrolled at the sheltering institution.

873 **Section 3. Formal invitation to probationary membership.**

874 The President, or his designee, delivers a formal invitation to membership to a man who the chapter elected
875 to probationary membership. If the candidate accepts the invitation, the chapter performs the official
876 Ceremony for Pledging from memory. After the ceremony, the candidates are PMs.

877 **Section 4. Length and content of a chapter's probationary membership period.**

878 The probationary membership period lasts between four weeks and twelve weeks, excluding academic breaks
879 and within the same academic year, or under the policies of the chapter's sheltering institution in consultation
880 with the National Staff. The probationary period consists of productive projects and programs which educate
881 the PM on the Object and traditions of Phi Mu Alpha Sinfonia. The program should prepare the PM to
882 assume collegiate membership.

883 **Section 5. Prohibition of hazing.**

884 A member may not haze. A member may not harass a PM, publicly or privately, in a way that is personally
885 degrading, embarrassing, or destructive of life, limb, or property, or which might discredit the reputation of
886 the Fraternity. A member or chapter that violates this provision is subject to disciplinary action.

887 **Section 6. Fair consideration regardless of disability.**

888 A chapter gives all PMs fair consideration regardless of disability. If the content of the probationary period or
889 requirements for initiation might discriminate unfairly, the PG may determine an alternate requirement. The
890 NEC may review the PG's decision on appeal.

891 **Section 7. Reconsideration of probationary membership.**

892 A chapter may reconsider the status of any PM for legitimate cause, including but not limited to a failure to
893 fulfill the duties of probationary membership, conduct harmful to the best interests of the Fraternity, or
894 failure to meet financial obligations. The chapter retains a PM brought up for review with the affirmative vote
895 of at least three-fourths of members in good standing who are present and voting. A PM brought up for
896 review who does not receive the necessary vote to be retained is dismissed from probationary membership.

897 **Section 8. Election to collegiate membership.**

898 When all requirements have been met, and not fewer than two days before the close of the probationary
899 period, three-fourths of collegiate members of the chapter in good standing who are present and voting may
900 elect a PM to collegiate membership. All votes shall be cast by secret ballot. A PM who does not receive the
901 necessary vote to be elected to collegiate membership is dismissed from probationary membership.

902 **Section 9. Chapter honorary membership.**

903 Three-fourths of the members of the chapter in good standing who are present and voting may approve a
904 candidate for honorary membership.

905 The National Headquarters must receive the PG's written endorsement of the initiation at least 14 days
906 before the initiation. Candidates for honorary membership are not required to take part in probationary
907 membership activities or take the national examination. They should, however, receive the publication
908 Themes for Brotherhood and be encouraged to read it before being initiated. For each honorary membership
909 candidate, the initiating chapter submits \$100.00 plus a materials fee to the National Headquarters.
910 Honorary members are not required to pay initiation fees, dues, assessments, or money to the Fraternity or to
911 the initiating chapter. A chapter honorary member has the same rights, duties, and privileges as an alumni
912 member.

913 A chapter may not initiate more than two honorary members in any school year, except with written
914 permission from the National President. The National President may allow a Sinfonian to be an honorary
915 member of more than one chapter.

916 **Section 10. Initiation of faculty members.**

917 A chapter initiates non-Sinfonian faculty members of its sheltering institution as collegiate members. The
918 Fraternity immediately transfers faculty members to alumni membership upon initiation.

919 **ARTICLE IV. OFFICERS**

920 **Section 1. Election, installation, and term.**

921 A chapter annually elects a President, a Vice President, a Secretary, a Treasurer, a Fraternity Education
922 Officer, an Alumni Relations Officer, a Warden, an Historian, a Faculty Advisor, and other officers as
923 necessary. A chapter may elect more than one Faculty Advisor. A majority of the members in good standing
924 who are present and voting may elect a qualified member to office. A chapter elects officers by April 1 of each
925 academic year and installs them by May 1 using the official installation ceremony. An elected officer serves for
926 one year or until his successor is elected and installed. There is no term limit for a Faculty Advisor.

927 **Section 2. Eligibility.**

928 A chapter officer must be in good standing and must remain in good standing to keep office. All officers
929 except the Alumni Relations Officer and Faculty Advisor, who may be alumni members, must be collegiate
930 members and must remain collegiate members to keep office.

931 The chapter President, Vice President, and Fraternity Education Officer must have been initiated at least one
932 year before their election. All other officers except the Faculty Advisor must have been initiated at least 120
933 days before their election. The Faculty Advisor should be a faculty or staff member of the chapter's sheltering
934 institution unless no qualified person is available to serve. In this case, the Province Governor may approve
935 the election of an alternate advisor. Two-thirds of the members in good standing who are present and voting
936 may suspend the rules about eligibility based on length of membership.

937 **Section 3. Nominating committee.**

938 At least fifteen (15) days before the scheduled chapter election, the chapter President appoints a nominating
939 committee which includes at least the President, one other officer, one graduating senior, and one member of
940 junior standing. By the date of election, the nominating committee reports its choice of one man for each
941 office to be filled. A member in good standing may make nominations from the floor.

942 **Section 4. Removal.**

943 A chapter may remove an elected officer from office for due cause. At a regularly scheduled meeting, a
944 collegiate member in good standing must give notice that he will make a motion to remove an officer at the
945 next meeting. The chapter must inform the officer of the action immediately. The officer may respond to
946 allegations against him. A majority of the members in good standing who are present and voting may remove
947 an officer.

948 **Section 5. Vacancy.**

949 A chapter fills a vacant chapter office by election, or the Province Governor may, with the approval of the
950 National President, fill a vacancy by appointment. A member nominates a qualified candidate at a regularly
951 scheduled meeting. A majority of members in good standing who are present and voting at a subsequent
952 regular meeting may elect an officer to fill the vacancy.

953 **Section 6. President duties.**

954 The President presides at chapter meetings, guides the conduct of the affairs of the chapter, and performs
955 other duties the chapter specifies. He acts for the chapter in all matters affecting the national organization and
956 approves all correspondence between the chapter and the national officers. With the chapter Secretary, he
957 prepares the chapter report twice each year. He sees that the chapter report, with the required convention tax,
958 any additional liability insurance fees assessed by the NEC, and all per capita taxes and late fees collected by
959 the chapter from its members, is submitted to the National Headquarters at the proper time. The President,
960 or his designee, is responsible for delivering formal invitations to membership to men elected to membership
961 and filing initiation reports with the National Headquarters.

962 **Section 7. Vice President duties.**

963 The Vice President, in the absence or incapacity of the President, performs the duties of the President, and
964 performs other duties as the chapter specifies. The same person may hold the offices of Vice President and
965 Fraternity Education Officer.

966 **Section 8. Secretary duties.**

967 The Secretary, through the chapter President, keeps the National Staff informed of the status of collegiate
968 members, and of the chapter elections, programs, and all other official functions. He keeps the minutes of
969 chapter meetings and an accurate list of members of the chapter, and performs other duties as the chapter
970 specifies. The same person may hold the offices of chapter Secretary and chapter Treasurer.

971 Section 9. Treasurer duties.

972 The Treasurer receives and pays out chapter funds and is personally responsible for all Fraternity funds in his
973 possession. Twice each school year, he sends to the chapter President a statement of the chapter finances, and
974 provides information about chapter finances when asked by the chapter President or the National Staff. He
975 sends complete financial statements to the Faculty Advisor. He collects and, through the chapter President,
976 submits to the National Headquarters all taxes and dues. He deposits, in an approved bank or with the right
977 school officer, the funds of the chapter, and he pays, or causes to be paid, all claims against the chapter with
978 the approval of the Chapter Executive Committee. He performs other duties as the chapter specifies. The
979 same person may hold the offices of chapter Secretary and chapter Treasurer.

980 Section 10. Fraternity Education Officer duties.

981 The Fraternity Education Officer is chiefly responsible for developing Fraternity education programs. These
982 include programs for chapter members designed to advance the Object of the Fraternity, as well as a
983 probationary membership program designed to develop responsible and mature chapter members through
984 productive and cooperative activities. The same person may hold the offices of Vice President and Fraternity
985 Education Officer.

986 Section 11. Alumni Relations Officer duties.

987 The Alumni Relations Officer compiles and keeps a list of names and addresses of all former members of the
988 chapter and of other alumni Sinfonians in the area. He notifies the National Headquarters of changes in the
989 addresses, as well as chapters or associations in other localities of his own chapter's alumni moving into their
990 geographic areas. He is responsible for creating and distributing an annual alumni newsletter. He helps in
991 coordinating chapter alumni functions, and informs and invites local and chapter alumni to chapter events.
992 He is a liaison between the chapter and any alumni associations in his locality. He performs other local duties
993 as his chapter may designate but may not hold another chapter office.

994 Section 12. Warden duties.

995 The Warden guards the door at chapter meetings and manages the circulation of Initiation Ritual scripts. He
996 is personally responsible for the ballot box and the chapter ritual equipment. He performs other duties as the
997 chapter specifies.

998 Section 13. Historian duties.

999 Through the chapter President, the Historian of the chapter helps the National Staff in preparing all national
1000 publications by making prompt and full reports of all local news and other facts which the Fraternity seeks,
1001 and performs other duties as the chapter specifies.

1002 Section 14. Faculty Advisor duties.

1003 The Faculty Advisor acts in an advisory role, and is a liaison between the chapter and the local college
1004 authorities. He may hold collegiate membership in the chapter, in which case he has all privileges and assumes
1005 all obligations, including financial obligations, of collegiate membership. Should he keep or elect alumni
1006 membership, he may not vote, nor is he responsible for per capita tax or local dues. The Faculty Advisor
1007 certifies the content of chapter reports and the results of the national examination with his signature.

ARTICLE V. MEETINGS

1008

Section 1. Regular and special meetings.

1009 A chapter holds regular meetings at least twice each month during the academic year. The Fraternity
1010 recommends weekly meetings. A chapter decides the dates and hour of its regular meetings as a special order
1011 of the first meeting of the academic year. The chapter President or one-third of the membership may call
1012 special meetings provided due notice has been given to each member.
1013

Section 2. Quorum.

1014 A majority of collegiate members of the chapter in good standing make up a quorum. Without a quorum,
1015 adjournment is the only business in order.
1016

Section 3. Voting.

1017 Only collegiate members of the chapter who are in good standing may vote in chapter business. A chapter
1018 may vote by show of hands, by voice vote, or by secret ballot, as desirable, unless otherwise specified. A
1019 member may not vote absentee or by proxy.
1020

ARTICLE VI. COMMITTEES

1021

Section 1. Executive committee.

1022 The chapter executive committee includes the President as its chairman, the Vice President, the Secretary, the
1023 Treasurer, and other elected officers as the chapter considers suitable. The Faculty Advisor is an ex-officio
1024 member without vote.
1025

1026 The chapter executive committee acts in an advisory role to the chapter President. The executive committee
1027 may approve expenses, recommend more expenses, and perform other duties as the President may direct. A
1028 quorum of the chapter executive committee is a majority of all voting members of the committee.

1029 At the opening of the year, the chapter executive committee arranges for regular meeting days which,
1030 whenever possible, should precede regular chapter business meetings by no more than two days.

Section 2. Standing committees.

1031 The Executive Committee may create a standing committee with continuing responsibilities. The standing
1032 committee works until the Executive Committee dissolves it. The President appoints the members of standing
1033 committees.
1034

Section 3. Special committees.

1035 When the Executive Committee deems necessary, the President may appoint members to a special committee
1036 that works only until completing a specified assignment, such as a nominating committee.
1037

ARTICLE VII. FINANCES

1038

1039 **Section 1. Record keeping.**

1040 A chapter must keep current and orderly records of its finances and operations.

1041 **Section 2. Regular chapter dues and special assessments.**

1042 A chapter may collect regular dues from its collegiate members above those required to meet national financial
1043 obligations. Three-fourths of the members who are present and voting may approve added special assessments
1044 for collegiate members.

1045 **Section 3. Financially obligating a chapter.**

1046 An officer, committee, or member of a chapter may not obligate the chapter financially for anything other
1047 than current operating expenses, except with the consent of the chapter.

1048 **Section 4. Annual audit.**

1049 An accountant or auditing committee approved by the chapter President and Faculty Advisor must audit the
1050 chapter books and submit a report using the forms made available by the National Headquarters. The audit
1051 report must be submitted both to the chapter and National Headquarters at least once during each school
1052 year.

1053 **ARTICLE VIII. CHAPTER DISCIPLINE OF MEMBERS**

1054 **Section 1. Reasons for discipline.**

1055 For conduct which is harmful to the best interests or good name of the Fraternity, the chapter may expel any
1056 of its collegiate members from the Fraternity. If such conduct does not warrant expulsion, the chapter may
1057 place any of its collegiate members on suspension.

1058 Reasons for suspension include:

- 1059 A. failure to pay a chapter financial obligation;
- 1060 B. failure to meet the minimum academic performance standards for successful continuation as a
1061 student in good standing as defined by his chapter's sheltering institution;
- 1062 C. persistent unexcused absences from chapter meetings;
- 1063 D. disregard for chapter welfare; and
- 1064 E. other reasonable causes.

1065 **Section 2. Automatic suspension.**

1066 On the chapter report, a chapter reports the name of a member who fails to pay national per capita tax before
1067 the date on which the chapter report is submitted to the National Headquarters. The member is suspended
1068 automatically without a chapter vote.

1069 **Section 3. Disciplinary process.**

1070 The chapter sends at least one week's written notification to any member being considered for suspension or
1071 expulsion by the chapter informing him of his right to an interview with the Chapter Executive Committee
1072 and the Faculty Advisor. The member may waive such interviews. The written notification states the reasons
1073 for the proposed action, the time and place of the proposed interviews, and the member's right of appeal to
1074 the NEC if the chapter approves the suspension or expulsion.

1075 Three-fourths of the members in good standing who are present and voting may place a member on
1076 suspension or expel him from the Fraternity.

1077 Section 4. Procedures after member suspension.

1078 When a chapter places a member on suspension, it gives the member written notification of this action
1079 immediately. The Secretary, through the chapter President, reports the name of a suspended member to the
1080 National Headquarters when placed on suspension and again when suspension is removed. During the period
1081 of suspension, the chapter does not collect per capita tax for the suspended member. Before reinstatement,
1082 however, the member must pay the tax for the period of suspension to the chapter or to the National
1083 Headquarters. The chapter authorizes and notifies the National Headquarters of any suspension removals,
1084 and forwards all payments received.

1085 Section 5. Conditions of suspension.

1086 A member who has been suspended is no longer in good standing with the Fraternity. While a chapter may
1087 choose to allow a suspended member to participate in meetings and activities, he has no voting rights, cannot
1088 be elected to any office, cannot act as a big brother or mentor, is prohibited from purchasing fraternal
1089 merchandise, and is prohibited from wearing or otherwise displaying the Greek letters ΦMA or the
1090 Fraternity's Coat-of-Arms. If an officer is suspended, the office is vacated.

1091 Section 6. Resolution of member suspension.

1092 A chapter may restore a member placed on suspension to membership in good standing by majority vote or
1093 may consider him for expulsion from the Fraternity. If suspended for failure to pay per capita tax, a member
1094 is reinstated automatically on payment of his indebtedness to the national Fraternity. If a member is
1095 suspended for failure to pay national per capita tax and the per capita tax in arrears is not paid within 30 days
1096 of the date of suspension, the chapter considers the suspended member for expulsion from the Fraternity. In
1097 cases of emergency, a member may appeal to the Chapter Executive Committee for an extension of time.

1098 If a suspended member is not reinstated before he terminates his academic affiliation with his chapter's
1099 sheltering institution, he is automatically expelled from the Fraternity.

1100 Section 7. Procedures after member expulsion.

1101 When a chapter expels a member from the Fraternity or when a member is automatically expelled, the chapter
1102 gives the member written notification of this action immediately. The Secretary, through the chapter
1103 President, reports the name of anyone who has been expelled to National Headquarters within 30 days. The
1104 expelled member surrenders all emblems and insignia of membership to the chapter, and the chapter forwards
1105 them to the National Headquarters. All money paid to the chapter and the National Headquarters is
1106 nonrefundable.

1107 ARTICLE IX. AMENDMENTS**1108 Section 1. Process for amending Title III of the Bylaws by National Assembly.**

1109 The National Assembly may amend Title III of the Bylaws with a vote of at least two-thirds in the affirmative
1110 with previous notice. The Fraternity publishes anticipated amendments to be considered by the National
1111 Assembly to chapters and delegates by March 1 preceding a National Convention.

1112 **Section 2. Process for amending Title III of the Bylaws by National Council.**

1113 Upon recommendation of the NEC, the National Council may amend Title III of the Bylaws with a vote of
1114 at least two-thirds in the affirmative of a valid National Council vote. The Fraternity publishes proposed
1115 amendments to be considered by the National Council to all members of the National Council at least 60
1116 days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of ballots.
1117 The National Staff collects and counts votes on issues submitted to the National Council and reports the
1118 results as soon as possible to all members of the National Council. A valid National Council vote is a majority
1119 return of all disseminated ballots.

1120 **Section 3. Process for making technical, editorial, and conforming changes.**

1121 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference,
1122 spelling, grammatical, and typographical changes to Title III of the Bylaws as necessary, subject to approval by
1123 the NEC.

1124 **Section 4. Right to appeal.**

1125 A chapter may appeal to the NEC about any rules contained in Title III of the Bylaws which conflict with the
1126 policies of its sheltering institution.

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BYLAWS, TITLE IV. ALUMNI ASSOCIATION

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ARTICLE I. PURPOSES

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Alumni associations encourage and enable alumni members to retain identity with the Fraternity, maintain a continuing spirit of brotherhood among men of music, act in support of chapters, engage in or support such musical projects in the community as promote the ideals of the Fraternity, aid deserving students of music in whatever way possible, and encourage and support local music programs.

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ARTICLE II. ALUMNI ASSOCIATION OBLIGATIONS

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Section 1. Charter fee.

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Upon the granting of a charter, an alumni association pays the charter fee as approved by the NEC to the National Headquarters.

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Section 2. Administrative fee.

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Alumni associations forward the annual alumni association administrative fee to the National Headquarters no later than August 1 of each year.

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Section 3. Reports.

1141

Each alumni association files a report concerning its activities, membership, and financial condition to the National Headquarters no later than August 1 of each year. It reports all changes in membership and officers to the National Headquarters promptly.

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ARTICLE III. MEMBERSHIP

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Section 1. Granting of charter.

1146

The Fraternity grants an alumni charter to nine (9) or more petitioners, subject to approval by the COS.

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Section 2. Inactive status.

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In case the membership of an alumni association becomes fewer than four, the COS may place the association on inactive status.

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Section 3. Member affiliation.

1151

An alumni or honorary member may affiliate with an alumni association with the approval of an affirmative majority vote of its members. He retains his alumni or honorary membership and any and all privileges and responsibilities thereof.

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ARTICLE IV. POLICIES

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Alumni associations may adopt bylaws consistent with the governing documents of Phi Mu Alpha Sinfonia.

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ARTICLE V. AMENDMENTS

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Section 1. Process for amending Title IV of the Bylaws by National Assembly.

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The National Assembly may amend Title IV of the Bylaws with a vote of at least two-thirds in the affirmative

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with previous notice. The Fraternity publishes anticipated amendments to be considered by the National

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Assembly to chapters and delegates by March 1 preceding a National Convention.

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Section 2. Process for amending Title IV of the Bylaws by National Council.

1162

Upon recommendation of the NEC, the National Council may amend Title IV of the Bylaws with a vote of

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at least two-thirds in the affirmative of a valid National Council vote. The Fraternity publishes proposed

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amendments to be considered by the National Council to all members of the National Council at least 60

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days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of ballots.

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The National Staff collects and counts votes on issues submitted to the National Council and reports the

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results as soon as possible to all members of the National Council. A valid National Council vote is a majority

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return of all disseminated ballots.

1169

Section 3. Process for making technical, editorial, and conforming changes.

1170

The National Secretary-Treasurer may make article and section designation, punctuation, cross reference,

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spelling, grammatical, and typographical changes to Title IV of the Bylaws as necessary, subject to approval by

1172

the NEC.

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