

PHI MU ALPHA  AMONG MEN
SINFONIA HARMONY

National Constitution and Bylaws

2022 National Council Revision

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INTRODUCTION

“The Constitution and the Chapter”

(Reprinted from THE SINFONIAN; November 1923)

The true strength of the individual chapter is determined by its obedience to the Constitution of the national fraternity. Wisdom has been shown in making our Constitution sufficiently plastic and progressive to meet the changing conditions inherent in the growth and expanse of a young fraternity and the increasing problems of the chapters.

Yet even at the present stage of adaptation and development it is not always easy for a chapter to be persistent and prompt in meeting all the requirements found in the SINFONIA law. Whenever such a time comes in the life of a chapter—it should *sacrifice*, and it will, if the chapter realizes itself to be a vital part of the organic whole, and not an isolated unity.

Brotherhood stands for mutual obligations and common duties. In the performance of them, inviolate should be respect for an observance of all the laws to each chapter and every member have voluntarily subscribed. Phi Mu Alpha is only as strong as the combined strength—and weakness—of all her chapters, no less, no more. She is a Federation of Chapters, united that she may grow the stronger in the bonds of brotherhood. Therefore, it behooves each chapter and every member to study and know the SINFONIA Constitution made for all, to be revered and obeyed by all—that all may remain united in fraternity law and fraternal love.

– Percy Jewett Burrell, Supreme President (1907-13)

INTERPRETATIONS, DEFINITIONS, AND ABBREVIATIONS

INTERPRETATIONS

A specific rule takes precedence over a general rule when both address the same subject.

DEFINITIONS

Affiliates: Any local or regional entity of the Fraternity including colonies, chapters, and alumni associations.

Sinfonian: Any collegiate, alumni or honorary member of Phi Mu Alpha Sinfonia.

ABBREVIATIONS

National Executive Committee (NEC)

Commission on Standards (COS)

Province Governor(s) (PG)

Deputy Province Governor(s) (DPG)

Collegiate Province Representative(s) (CPR)

Assistant Collegiate Province Representative(s) (ACPR)

Province Alumni Coordinator(s) (PAC)

National Collegiate Representative (NCR)

Probationary Member(s) (PM)

1 **CONSTITUTION**

2 **ARTICLE I. DESCRIPTION**

3 **Section 1. Name.**

4 This organization is known as PHI MU ALPHA SINFONIA FRATERNITY OF AMERICA under the certificate
5 of its incorporation, filed by the Department of State on August 26, 1904, under the General Laws of the State of
6 New York (5)(I)(43).

7 **Section 2. Use of name.**

8 Affiliates may use the name of this Fraternity, or any part or derivative, only in connection with official activities.
9 The National Executive Committee (NEC) may grant special permission for the use of the name of the Fraternity
10 for other purposes.

11 **ARTICLE II. OBJECT**

12 The Object of this Fraternity shall be for the development of the best and truest fraternal spirit; the mutual welfare
13 and brotherhood of musical students; the advancement of music in America, and a loyalty to the Alma Mater.

14 **ARTICLE III. MEMBERSHIP**

15 **Section 1. Classes of membership.**

16 The four classes of membership are probationary, collegiate, alumni, and honorary.

17 **Section 2. Authority to confer membership.**

18 Chapters, the National Assembly, or the NEC may confer collegiate membership. The NEC confers national
19 honorary membership. Chapters confer honorary membership.

20 **Section 3. Initiation Ritual requirement.**

21 A man must participate in the role of candidate for initiation in the most current revision of the national Initiation
22 Ritual to become a collegiate or honorary member.

23 **ARTICLE IV. AFFILIATES**

24 **Section 1. Chapter formation.**

25 The Fraternity may form chapters by granting charters to petitioning groups in universities, colleges, or schools of
26 music.

27 **Section 2. Alumni association formation.**

28 The Fraternity may form alumni associations by granting charters to petitioning groups.

29 **Section 3. Transfer of charter.**

30 A chapter charter or name may be transferred to an institution or group that is the legitimate successor of the
31 institution or group to which the chapter charter or name was originally granted.

32 **Article V. Officers and National Executive Committee**

33 **Section 1. Names of Officers and NEC members.**

34 The officers of the Fraternity are the National President, National Vice President, National Secretary-Treasurer,
35 and National Historian. The NEC consists of the National President, the National Vice President, two
36 Committeemen-at-Large, the National Collegiate Representative (NCR), the Province Governor (PG) Council
37 Chairman, and the Collegiate Province Representative (CPR) Council Chairman.

38 **Section 2. Indemnification.**

39 Subject to any restrictions of applicable law, the Fraternity shall by action of the NEC indemnify any officer or
40 NEC member or former officer or NEC member of the Fraternity against liabilities and expenses, including
41 attorneys' fees, actually and necessarily incurred by him in connection with the defense of any action, suit or
42 proceeding in which he was made a party by reason of being or having been such officer or NEC member, except
43 in relation to matters after which he shall be adjudged in such action, suit or proceeding, to have acted in bad faith
44 or to have been liable or guilty by reason of willful misconduct in the performance of duty. The Fraternity by
45 action of the NEC may provide at the expense of the Fraternity insurance protection to the Fraternity and its
46 directors, officers, or NEC members against any liability asserted against any one of them by reason of their acting
47 as or status as directors, officers, or NEC members of the Fraternity. The amount paid to any officer or member of
48 the NEC by way of indemnification may not exceed his actual, reasonable and necessary expenses incurred in
49 connection with the matter involved. This indemnification is not exclusive of other rights to which the officer or
50 member of the NEC may be entitled as a matter of law.

51 **ARTICLE VI. PARLIAMENTARY AUTHORITY**

52 If a parliamentary authority is requested, then the rules contained in the current edition of Robert's Rules of Order
53 Newly Revised govern a Fraternity meeting in all cases in which they are applicable and are not inconsistent with
54 this constitution, bylaws, or any special rules of order.

55

ARTICLE VII. DISSOLUTION

56 Upon the dissolution of the Fraternity and after paying or making provisions for the payment of all the liabilities of
57 the Fraternity, the NEC shall appropriately dispose of all exclusive assets of the Fraternity as set forth herein.

58 Assets transferred to the Fraternity shall be returned to said organization if they are then an exempt organization
59 under Sections 501(c)(3), 170(c), or 501(c)(7) of the code or corresponding provisions of any United States
60 Internal Revenue law. All other assets shall be distributed in the following manner:

- 61 A. To the Sinfonia Educational Foundation;
- 62 B. To any other local, regional or national 501(c)(7) fraternal organization with a mission similar to that
63 of the Fraternity;
- 64 C. To a nonprofit fund, foundation, or corporation which is organized as a 501(c)(3) corporation and
65 operated exclusively for charitable, educational, religious and/or scientific purposes and which agrees
66 to administer the assets of this Corporation in accordance with its goals and purposes.

67 The motion for disposition of the assets of the Fraternity must be approved by an affirmative vote of at least five
68 (5) members of the NEC.

69

ARTICLE VIII. AMENDMENTS

70 **Section 1. Process for amending the Constitution.**

71 The National Assembly may amend the Constitution with a vote of at least three-fourths in the affirmative with
72 previous notice. The Fraternity publishes anticipated amendments to be considered by the National Assembly to
73 chapters and delegates by March 1 preceding a National Convention.

74 **Section 2. Process for making technical, editorial, and conforming changes.**

75 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference, spelling,
76 grammatical, and typographical changes to the Constitution as necessary, subject to approval by the NEC.

77 **BYLAWS, TITLE I. NATIONAL**

78 **ARTICLE I. MEMBERSHIP**

79 **Section 1. Non-discrimination policy.**

80 Phi Mu Alpha Sinfonia offers membership to as many men as possible regardless of race, ethnicity, national origin,
81 sexual orientation, disability or religion.

82 **Section 2. Membership eligibility.**

83 A male student, faculty member, or staff member of a chapter's sheltering institution is eligible for any class of
84 membership, including probationary, if he is eighteen (18) years of age or older, and, through a love for music, can
85 assist in the fulfillment of the Fraternity's Object and ideals either by adopting music as a profession, or by working
86 to advance the cause of music in America. Membership is restricted to males, as permitted under 20 U.S.C.
87 1681(a)(6)(A) and as evidenced by the letter of exemption from Title IX provided by the United States
88 Department of Education received December 21, 1983.

89 A student of a chapter's sheltering institution is eligible for membership if he meets the minimum academic
90 performance standards for successful continuation as a student in good standing as defined by the sheltering
91 institution. Students in their first academic term are eligible for membership. A student not majoring in music is
92 eligible for membership.

93 A man who has been expelled from the Fraternity is not eligible for initiation into any class of membership.

94 **Section 3. Process for initiating men who are not affiliated with a chapter's sheltering institution.**

95 The PG, with good reason, may authorize a chapter to initiate up to two men per year into collegiate membership
96 who are eligible but not affiliated with the chapter's sheltering institution as students, faculty members, or staff
97 members.

98 **Section 4. Membership exclusivity.**

99 A chapter may not pledge or initiate a man who is a member of any other secret national fraternal society in music.
100 A member agrees not to join any other secret national fraternal society in music.

101 **Section 5. Duties of membership.**

102 A member becomes acquainted with the governing documents and history of the Fraternity and supports the
103 efforts and objectives of the Fraternity. A collegiate member attends meetings as required by his chapter, promptly
104 pays all financial obligations to the chapter and the Fraternity, and maintains the minimum academic performance
105 standards for successful continuation as a student in good standing as defined by his chapter's sheltering
106 institution.

107 **Section 6. Membership standings.**

108 Membership standings include good standing and suspended. A member is in good standing if he fulfills all the
109 duties of membership as defined in Section 5 of this article.

Section 7. Term of membership.

110 Except as a result of disciplinary action, an initiated member retains his membership in the Fraternity for life. An
111 initiated member may not resign his membership. A PM may resign his membership, and a chapter may dismiss a
112 PM.
113

Section 8. Arbitration.

114 A member submits to binding arbitration in the event of a legal dispute with the Fraternity.
115

Section 9. National examination requirement.

116 Before election to collegiate membership, a PM completes a PM program and passes the most current revision of
117 the national examination with 100% accuracy. 100% accuracy refers only to the content and spelling of the PM's
118 answers (i.e. capitalization and punctuation errors do not count against the score). A PM may repeat the
119 examination until he achieves 100% accuracy. A chapter may not require an entire PM class to repeat the
120 examination due to the errors of an individual PM. A chapter may not alter or delete questions from the national
121 examination. The Faculty Advisor certifies the results of the national examination by signing the initiation report.
122

Section 10. Initiation fee.

123 Before election to collegiate membership, a PM pays an initiation fee of \$100.00 plus a materials fee which covers,
124 at cost, his membership certificate, membership card, songbook, governing documents, and official membership
125 pin. A member may purchase an upgraded official membership pin for an additional fee.
126

Section 11. Status of a PM who does not complete a PM program.

127 A PM who is dismissed from probationary membership or who resigns his membership voluntarily is no longer
128 affiliated with the Fraternity. A chapter may reconsider him for probationary membership during any succeeding
129 terms in which he is enrolled at the chapter's sheltering institution.
130

Section 12. Reimbursement for late withdrawal of a PM.

131 If an initiation fee is submitted to the National Headquarters for a PM who is not initiated, the National Staff
132 issues credit to the chapter or former PM for the national initiation fee. Upon receipt of the former PM's unused
133 initiation materials, the National Staff issues credit to the chapter or former PM for the cost of the materials
134 returned minus the cost of the membership shingle and card.
135

Section 13. Honorary membership eligibility.

136 A male who is a distinguished musician or patron of music is eligible for honorary membership.
137

Section 14. National honorary membership.

138 The NEC confers national honorary membership. The Fraternity initiates national honorary members into the
139 honorary Alpha Alpha Chapter. A national honorary member has the same rights, duties, and privileges as an
140 alumni member.
141

142 **Section 15. Transferring from collegiate to alumni membership.**

143 A collegiate member in good standing is transferred to alumni membership when he terminates his academic
144 affiliation with his chapter's sheltering institution. A member terminates his academic affiliation with an institution
145 when he is not enrolled in classes during a regular full-length academic term at the institution or when he graduates
146 from the institution with a degree even though he may remain enrolled as a student at the institution. A member
147 does not terminate his academic affiliation with an institution by choosing not to enroll for a shortened academic
148 term offered between full-length terms or choosing not to enroll for any summer term.

149 A collegiate member in good standing may transfer to alumni membership if he has paid eight semesters of per
150 capita taxes. A collegiate member may transfer to alumni membership after having paid per capita taxes for future
151 semesters only with PG approval after the member submits a formal written request to both his chapter and the
152 PG. The chapter may offer a written response to the PG within thirty (30) days.

153 A collegiate member in good standing may temporarily transfer to alumni membership if he leaves campus for one
154 or more professional semesters (e.g. student teaching, internship, study abroad). A student who temporarily
155 transfers to alumni membership while on a professional semester resumes collegiate membership when he returns
156 to campus for classes.

157 The Commission on Standards (COS) may transfer a collegiate member in good standing to alumni membership.

158 **Section 16. Transferring from alumni to collegiate membership.**

159 An alumni member may affiliate with a chapter by majority vote of the chapter, provided that the member resides
160 within a reasonable distance of the chapter to allow his full participation as a collegiate member. Upon acceptance,
161 the member is entitled to all privileges and assumes all obligations and responsibilities of collegiate membership.

162 **ARTICLE II. STATUS OF AFFILIATES**

163 **Section 1. Active status.**

164 Active status indicates that an affiliate is fulfilling all of its operational responsibilities and is in good standing with
165 the Fraternity. A chapter or alumni association is on active status if it is not on reorganizational status, inactive
166 status, probation, or suspension and has not had its charter revoked.

167 **Section 2. Reorganizational status.**

168 Reorganizational status is a chapter rehabilitative status that lasts no longer than 365 days. During the period of
169 reorganization, the PG or Commission on Standards in consultation with the National Staff may modify the
170 normal rights, privileges, duties, and obligations of the chapter. In addition, the chapter undertakes activities
171 prescribed by the PG or COS that are intended to help the chapter overcome organizational difficulties.

172 **Section 3. Reasons for reorganizational status.**

173 The PG or COS may place a chapter on reorganizational status when it is having difficulty maintaining a
174 minimum standard of viability. The COS considers placing a chapter on reorganizational status if it fails to submit
175 chapter reports twice in succession or reports no initiations for 365 days.

176 **Section 4. Consequences of a failure to respond to reorganizational status.**

177 The COS in consultation with the PG may place a chapter on inactive status or probation if the chapter does not
178 accomplish the activities prescribed by the PG or COS during reorganizational status or return to good health.

179 **Section 5. Inactive status.**

180 A chapter or alumni association that is on inactive status is closed and may no longer function as an affiliate of the
181 Fraternity. The National Staff takes appropriate measures to reclaim the charter and any other property of a
182 chapter or alumni association that is placed on inactive status. The Fraternity retains inactive charters. An inactive
183 chapter may be reactivated through the colony program. An inactive alumni association may be reactivated through
184 the same petition process as for a new alumni association.

185 When a chapter is placed on inactive status, the Fraternity transfers collegiate members in good standing to alumni
186 membership. The Fraternity transfers collegiate members who are suspended due to nonpayment of national per
187 capita taxes to alumni membership if they pay all outstanding financial obligations to the Fraternity within 30
188 days. If such a member does not pay his outstanding balance in full within 30 days, the Fraternity expels him. The
189 Fraternity transfers collegiate members who have been suspended by the COS to alumni membership, but the
190 terms of their suspensions remain in effect. The Fraternity expels collegiate members who have been suspended by
191 vote of the chapter.

192 **Section 6. Reasons for inactive status.**

193 The COS may place a chapter or alumni association on inactive status if it is organizationally unable to function
194 effectively, if its sheltering institution is no longer able to support a chapter, or if, in the judgment of the COS in
195 consultation with the PG, it seems desirable as an aid to the amelioration of difficulties.

196 **ARTICLE III. NATIONAL OFFICERS AND NATIONAL EXECUTIVE**
197 **COMMITTEE MEMBERS**

198 **Section 1. Eligibility for National President.**

199 The National President is a member in good standing, who:

- 200 A. has served at least three (3) years as a member of the NEC; or
201 B. has served at least seven (7) years as PG; or
202 C. has been a member in good standing for at least fifteen (15) years.

203 The National President may succeed himself, but may not serve more than two consecutive terms.

204 **Section 2. Term of National President.**

205 The National President serves a term of three (3) years, beginning at his installation during the National
206 Convention at which he is elected and concluding when his successor has been elected and installed.

207 **Section 3. Powers and duties of National President.**

208 The National President is the chief executive of the Fraternity. He presides at National Conventions and at
209 meetings of the NEC. He announces no later than March 1 prior to a National Convention to members of the
210 National Assembly the place, date, and time of the first meeting of the National Convention, and publishes the
211 official docket. He approves proceedings of the National Convention. He or a staff member appointed by the NEC
212 supervises the National Staff. He installs chapters or may appoint another member for that purpose.

213 Subject to the approval of the NEC, he:

- 214 A. appoints a PG for each province by September 1 following the National Convention;
215 B. appoints a National Historian and members of national committees and commissions;
216 C. appoints a member to fill a PG or standing committee vacancy;
217 D. divides the United States into provinces.

218 He may:

- 219 A. approve PG removal of province, chapter, or alumni association officers;
220 B. grant special dispensations to enable a chapter to deal with an unusual situation;
221 C. grant permission for a chapter to initiate more than two honorary members per academic year;
222 D. grant permission for a member to be an honorary member of more than one chapter;
223 E. request or authorize duties of the National Vice President; and
224 F. remove his appointees from their positions at any time.

225 Subject to the approval of the NEC, he may:

- 226 A. appoint a DPG for any province; and
227 B. excuse a chapter from meeting financial obligations.

228 **Section 4. Eligibility for National Vice President.**

229 The National Vice President is a member who meets the same eligibility requirements as the National President.
230 The National Vice President may succeed himself, but may not serve more than two consecutive terms.

231 **Section 5. Term of National Vice President.**

232 The National Vice President serves a term of three (3) years, beginning at his installation during the National
233 Convention at which he is elected and concluding when his successor has been elected and installed.

234 **Section 6. Powers and duties of National Vice President.**

235 The National Vice President assumes the duties of the National President in the absence or incapacity of the
236 National President. He performs duties as may be requested and authorized by the National President or the NEC.

237 **Section 7. Eligibility for Committeeman-at-Large.**

238 A Committeeman-at-Large is a member in good standing who has been a member for at least three years. A
239 Committeeman-at-Large may succeed himself.

240 **Section 8. Term of Committeeman-at-Large.**

241 A Committeeman-at-Large serves a term of six (6) years, beginning at his installation during the National
242 Convention at which he is elected and concluding when his successor has been elected and installed. The National
243 Assembly elects one Committeeman-at-Large at each National Convention, so that the terms of the
244 Committeemen-at-Large are staggered by three years.

245 **Section 9. Powers and duties of Committeeman-at-Large.**

246 The Committeemen-at-Large serves as a member of the NEC.

247 **Section 10. Eligibility for NCR.**

248 The NCR is a member in good standing who has served as an elected officer in his chapter. The NCR is a
249 collegiate member at the time of his election. The NCR may not succeed himself.

250 **Section 11. Term of NCR.**

251 The NCR serves a term of three (3) years, beginning at his installation during the National Convention at which
252 he is elected and concluding when his successor has been elected and installed.

253 **Section 12. Powers and duties of NCR.**

254 The NCR represents the collegiate membership on the NEC. He encourages communication among chapters and
255 promotes interaction within the collegiate membership.

256 **Section 13. Procedure for appointing National Secretary-Treasurer and Assistant National
257 Secretary-Treasurer.**

258 The NEC appoints one of its members National Secretary-Treasurer. The NEC may appoint one of its members
259 or a National Staff member Assistant National Secretary-Treasurer.

260 **Section 14. Term of National Secretary-Treasurer and Assistant National Secretary-Treasurer.**

261 The National Secretary-Treasurer serves a term of three (3) years from the date of appointment, or until his
262 successor is appointed. The Assistant National Secretary-Treasurer serves a term of three (3) years from the date of
263 appointment, or until his successor is appointed.

264 **Section 15. Powers and duties of the National Secretary-Treasurer.**

265 The National Secretary-Treasurer is the custodian of the assets of the national Fraternity. He works with the
266 National Staff to prepare and submit to the NEC an annual budget for the Fraternity for the next fiscal year. He
267 keeps an accurate record the financial transactions of the Fraternity. He submits a report of these transactions at
268 each National Convention and, upon the request of the NEC, at any NEC meeting. Subject to the budget
269 approved by the NEC, he disburses funds from the Fraternity by voucher signed by himself as National Treasurer
270 or by another authorized signer approved by the NEC. Subject to the written approval of the NEC, he may arrange
271 for the management of the investment property of the Fraternity. He keeps an accurate record of the proceedings
272 of all National Conventions. He publishes these proceedings as approved by the National President to each
273 member of the National Council not later than 90 days following the National Convention. He conducts the
274 correspondence of the national organization, and is responsible for all notices of the National Convention,
275 meetings of the NEC, and other notices requested by national officers or members of the NEC. When authorized
276 by the NEC, the Assistant National Secretary-Treasurer or National Staff may fulfill the responsibilities of the
277 National Secretary-Treasurer.

278 **Section 16. Procedure for appointing National Historian.**
279 Subject to ratification by the NEC, the National President appoints a National Historian.

280 **Section 17. Term of National Historian.**
281 The National Historian serves a term of three (3) years from the date of appointment, or until his successor is
282 appointed. The National President may remove the National Historian from office at any time.

283 **Section 18. Powers and duties of National Historian.**
284 The National Historian is responsible for the documentation, preparation, and preservation of all books and
285 records relating to the history and development of the Fraternity.

286 **Section 19. Procedure for filling vacancies.**
287 The NEC may appoint a substitute to fill an NEC vacancy, however created. The appointee holds office until his
288 successor has been elected and installed. The National Assembly fills a vacancy by election if the vacancy occurs in
289 the position of National President, National Vice President, Committeeman-at-Large, or National Collegiate
290 Representative during a National Convention.

291 **ARTICLE IV. ELECTIONS**

292 **Section 1. Time and method of nomination.**
293 The national nominating committee solicits letters from the entire Fraternity naming possible nominees for the
294 offices of National President, National Vice President, Committeeman-at-large, and NCR during September
295 preceding a National Convention. The committee meets not later than January 1 immediately preceding a
296 National Convention and nominates one eligible candidate for each office. The Fraternity reports these
297 nominations, together with professional biographies of all nominees, to the chapters, PGs, CPRs, and NEC no
298 later than April 1 preceding a National Convention. The chairman of the national nominating committee or his
299 designee presents the names of the nominees to the National Assembly on the day preceding the election. At that
300 time, any member of the National Assembly may place in nomination the name of any member of the Fraternity
301 who is eligible for national office.

302 **Section 2. Time and method of election.**
303 The National Assembly elects a National President, a National Vice President, Committeeman-at-Large, and a
304 NCR during each National Convention. The PG Council elects a PG Council Chairman and Secretary during the
305 National Convention. The CPR Council elects a CPR Council Chairman and Secretary during the National
306 Convention. Elections are by secret ballot.

Section 3. Vote necessary to elect.

A majority of the votes cast is necessary for election. If no candidate has a majority vote at the end of the first ballot, only the three nominees who receive the highest number of votes on the first ballot remain candidates on the second ballot. If no candidate has a majority vote at the end of the second ballot, only the two nominees who receive the highest number of votes on the second ballot remain candidates on the third ballot. If only three candidates are nominated, the second ballot is reduced to the two nominees who receive the highest number of votes on the first ballot.

Article V. National Executive Committee**Section 1. Powers and duties of the NEC.**

The NEC oversees the affairs of the national Fraternity. It appoints a National Secretary-Treasurer and Assistant National Secretary-Treasurer and ratifies appointments of the National President. It may appoint other officers as necessary. It may appoint a staff member to supervise the National Staff. It may, after 30 days' notice and due hearing, remove from office any member of the NEC. It may appoint a substitute to fill an NEC vacancy, however created. It may create and dissolve standing and special committees. It adopts an annual budget which includes National Staff compensation and may authorize expenditures in excess of the budget. It may inspect financial records of the Fraternity, and it provides a competent auditor to examine the accounts of the National Secretary-Treasurer at least once every three years. It selects a company and amount to insure or bond the individual or individuals who carry out the duties of National Secretary-Treasurer, the expenses of the insurance or bond to be paid from the national treasury. It determines insurance fees and alumni association charter fees. It determines what business appears on the official docket for consideration by the National Assembly or National Council. It is the Fraternity's appellate body and notifies all parties involved in writing of its decision within twenty (20) days of hearing any appeal. It may confer collegiate membership and holds the exclusive power to confer national honorary membership. It determines the benefits of honorary members.

Section 2. Meetings of the NEC.

The chairman or three members of the NEC may call a meeting of the NEC. The NEC meets at least once a year. When not convened, the NEC may conduct affairs by correspondence. A member of the NEC may participate in a meeting of the NEC by means of telephone conference or similar communication, provided all members participating in the meeting can hear each other at the same time. Participation in this manner constitutes presence in person at a meeting.

Section 3. Quorum.

A quorum consists of five NEC members who are present at a meeting of the NEC.

Section 4. Reports of the NEC.

During each triennium, the NEC makes at least three reports of the status and progress of the Fraternity to the chapters. The NEC may print the reports in an official publication of the Fraternity.

ARTICLE VI. NATIONAL STAFF**Section 1. Makeup of the National Staff.**

The employees of the NEC are the National Staff.

344 **Section 2. Duties of the National Staff.**

345 The National Staff are responsible for the successful operation of the National Headquarters. They assist members
346 of the NEC with their duties. They collect all dues, taxes, and other obligations owed to the national Fraternity.
347 They devise a system of bookkeeping and supply forms for use by all chapters. Subject to the approval of the NEC,
348 they plan and execute the National Convention. The NEC may assign other duties and responsibilities for the
349 National Staff. The NEC may appoint a staff member to assign other duties and responsibilities to the National
350 Staff.

351 **ARTICLE VII. COMMITTEES AND COMMISSIONS**

352 **Section 1. Standing committees.**

353 The NEC may create and dissolve standing committees that have continuing responsibilities.

354 **Section 2. Members of standing committees.**

355 Subject to ratification by the NEC, the National President appoints members to standing committees. The
356 membership of a standing committee includes at least one NEC member, one PG, and one collegiate member. The
357 NEC representative to the COS is a non-voting ex-officio member.

358 **Section 3. Term of a standing committee member.**

359 A standing committee member serves a term beginning at the date of appointment and lasting no longer than three
360 (3) years. The National President may reappoint him for no more than three successive terms on the same standing
361 committee. The National President may remove a standing committee member at any time.

362 **Section 4. Procedure for filling a vacancy on a standing committee.**

363 Subject to ratification by the NEC, the National President appoints a member to fill a vacancy on a standing
364 committee.

365 **Section 5. The Commission on Standards.**

366 The Commission on Standards is a standing committee devoted to the development and welfare of chapters and
367 colonies.

368 **Section 6. Powers and duties of the COS.**

369 The COS establishes and reviews colony program requirements, approves colony and alumni association
370 applications, and monitors colony progress.

371 In consultation with the PG, the COS may place a chapter on reorganizational status or inactive status. It may
372 place an alumni association on inactive status. It may develop operational or procedural standards for chapters and
373 colonies for possible adoption by the NEC. It may impose individual member and affiliate discipline for just cause.

374 **Section 7. National Nominating Committee.**

375 Prior to September 1 preceding a National Convention, the National President appoints a National Nominating
376 Committee consisting of the immediate past National President, who serves as chairman, two PGs, one CPR, and
377 the NCR. Members are subject to ratification by the NEC. If the National President has succeeded himself in
378 office, the immediate past National President serves as the committee chairman for a second time. If the immediate

379 past National President is unable or unwilling to serve as chairman, the National President appoints another
380 member of the immediate past NEC to serve as chairman. The chairman votes only in the case of a tie.

381 **Section 8. Special committees.**

382 Whenever it deems necessary, the NEC may create special committees to complete specific tasks. A special
383 committee functions until it completes its assigned task(s) or until the NEC dissolves the committee.

384 **Section 9. Members of special committees.**

385 Subject to ratification by the NEC, the National President appoints members in good standing to a special
386 committee in such number and with such qualifications as he deems necessary for the committee to complete its
387 assigned task.

388 **Section 10. Remote meeting participation.**

389 A member of any national committee may participate in a meeting of the committee by means of telephone
390 conference or similar communication, provided all members participating in the meeting can hear each other at the
391 same time. Participation in this manner constitutes presence in person at a meeting

392 **ARTICLE VIII. COUNCILS**

393 **Section 1. PG Council.**

394 The PGs organize themselves as the PG Council for the purpose of advising the NEC on the operations of the
395 Fraternity. At each National Convention they elect a chairman, who represents the Council on the NEC. A
396 Secretary is also elected to keep an accurate record of the proceedings of all meetings of the Council, publish such
397 proceedings in a timely manner to all members of the Council, and assume the chairmanship should it become
398 vacant. The qualifications for the Secretary are commensurate with those of the Council chairman.

399 **Section 2. Eligibility for PG Council Chairman.**

400 The PG Council Chairman is a PG at the time of his election. He may succeed himself. However, if he ceases to be
401 a PG, he is not eligible for reelection to this office.

402 **Section 3. Term of PG Council Chairman.**

403 The Chairman of the PG Council serves a term of three (3) years, beginning at his installation during the National
404 Convention at which he is elected and concluding when his successor has been elected and installed.

405 **Section 4. Powers and duties of PG Council Chairman.**

406 The PG Council Chairman presides at meetings of that Council. He supervises the training of PGs. At each
407 meeting of the NEC, he submits a written report of his activities since the previous meeting. At the beginning of
408 each school year, he prepares and distributes to PGs a list of topics to be covered at the year's Province Workshop,
409 along with such other Workshop material as he deems appropriate. He acts as a liaison between PGs and the NEC.

410 Section 5. CPR Council.

411 The CPRs organize themselves as the CPR Council for the purpose of advising the NEC on the operations of the
412 Fraternity. At each National Convention they elect a chairman, who represents the Council on the NEC. A
413 Secretary is also elected to keep an accurate record of the proceedings of all meetings of the Council, publish such
414 proceedings in a timely manner to all members of the Council, and assume the chairmanship should it become
415 vacant. The qualifications for the Secretary are commensurate with those of the Council chairman.

416 Section 6. Eligibility for CPR Council Chairman.

417 The CPR Council Chairman is a CPR who is a delegate to the National Convention at the time of his election. He
418 may not succeed himself.

419 Section 7. Term of CPR Council Chairman.

420 The CPR Council Chairman serves a term of three (3) years, beginning at his installation during the National
421 Convention at which he is elected and concluding when his successor has been elected and installed.

422 Section 8. Powers and duties of CPR Council Chairman.

423 The CPR Council Chairman presides over meetings of that Council. He encourages communication among the
424 members of the Council, promotes interaction among the provinces, works to develop student leadership, and
425 fosters the cooperative spirit of the Fraternity. At each meeting of the NEC, he submits a written report of his
426 activities since the previous meeting. He acts as a liaison between the CPRs and the NEC.

427 Section 9. National Council.

428 The National Council is composed of the NEC, the PGs, and the chapter Presidents. Between National
429 Conventions, the National Council may transact by correspondence any business of the Fraternity not specifically
430 referred to other governing bodies by the governing documents of the Fraternity.

431 ARTICLE IX. NATIONAL CONVENTIONS**432 Section 1. Frequency of National Conventions.**

433 A National Convention is held triennially: 2018, 2021, et seq., at a time and place determined by the NEC.

434 Section 2. Attendance.

435 National Conventions are open to all members in good standing, including, with appropriate restrictions, PMs.

436 Section 3. National Assembly.

437 The members of the NEC, the PGs, and the CPRs are the voting delegates to the National Convention and are
438 collectively known as the National Assembly. Those chairmen of national standing committees who are not voting
439 delegates to the National Convention, and, if they are not voting delegates to the National Assembly, the
440 Secretaries of the CPR and PG Councils are considered non-voting, ex-officio members of the National Assembly.

441 Section 4. Voting rights of National Assembly members.

442 Each member of the National Assembly has one vote. A PG or CPR who also serves as a member of the NEC has
443 only one vote.

444 Section 5. Powers and duties of the National Assembly.

445 The National Assembly enacts legislation pertaining to national policies and procedures, acts upon proposed
446 amendments to the governing documents of the Fraternity, reviews national programs, and fulfills advisory and
447 resource roles that are required for the good of the Fraternity. The National Assembly may confer collegiate
448 membership.

449 Section 6. Credentials.

450 The National President may appoint a committee on credentials. The committee may require a delegate to present
451 his credentials.

452 Section 7. Quorum.

453 A quorum of the National Assembly consists of a majority of voting members on the roll.

454 Section 8. Absentee and proxy voting.

455 A National Assembly delegate may not vote absentee or by proxy.

456 ARTICLE X. FINANCES**457 Section 1. National per capita tax.**

458 Each collegiate member pays national per capita tax in two installments due October 15 and March 15 of each
459 year. National per capita tax consists of a membership fee of \$140.00 annually (\$70.00 per installment) plus a pro
460 rata insurance fee. Collegiate members initiated between January 1 and February 15 pay national per capita tax
461 effective March 15 of that year. Collegiate members initiated between February 16 and September 15 pay national
462 per capita tax effective October 15 of that year. Collegiate members initiated between September 16 and December
463 31 pay national per capita tax effective March 15 of the following year.

464 Section 2. Insurance fees.

465 The NEC annually determines a pro rata insurance fee which is added to the national per capita tax of collegiate
466 members. The NEC may assess additional liability insurance fees to chapters with increased risk exposure,
467 including but not limited to chapter house ownership and past loss history. If the combined amount of chapter
468 insurance fees and member insurance fees collected by the Fraternity exceeds 110% of the cost of the
469 corresponding year's liability insurance premium, the NEC applies funds in excess of 110% of the cost to the next
470 year's premium prior to the determination of the member insurance fee.

471 Section 3. Late fee.

472 The Fraternity assesses a late fee of \$15.00 to collegiate members with balances in arrears on December 31 and
473 May 31 of each year.

474 Section 4. Convention tax.

475 Each chapter pays national convention tax in two installments due October 15 and March 15 of each year.
476 National convention tax is \$320.00 annually (\$160.00 per installment).

477 Section 5. Alumni association fee.

478 The NEC determines an annual administrative fee which alumni associations remit to the National Headquarters
479 no later than August 1 of each year.

480 **Section 6. Reimbursement of officer and NEC member expenses.**

481 The Fraternity reimburses the reasonable expenses of officers and NEC members incurred in the transaction of
482 Fraternity business from the national treasury under the budget approved by the NEC.

483 **Section 7. Reimbursement of PG and DPG expenses.**

484 The Fraternity reimburses the reasonable expenses of PGs incurred in the performance of their duties from the
485 national treasury under the budget approved by the NEC. The Fraternity reimburses the reasonable expenses of
486 DPGs incurred in the performance of those duties of the PG from the national treasury with the advance approval
487 of the PG and under the budget approved by the NEC.

488 **Section 8. Reimbursement of CPR expenses.**

489 The Fraternity reimburses the reasonable expenses of CPRs incurred in the performance of their duties from the
490 national treasury with the advance approval of the PG and under the budget approved by the NEC.

491 **Section 9. Reimbursement of Province Workshop travel expenses.**

492 The Fraternity reimburses round-trip mileage for two vehicles from the location of each represented chapter to the
493 site of the Province Workshop.

494 **Section 10. National Convention delegate expenses.**

495 The Fraternity pays for round-trip travel from the location of the chapter or the legal residence of all convention
496 delegates to and from the convention site. The Fraternity pays for the hotel lodging and reasonable meal expenses
497 of convention delegates that are incurred during the National Convention.

498 **ARTICLE XI. INDIVIDUAL MEMBER DISCIPLINE**

499 **Section 1. Reasons for individual member discipline.**

500 For conduct which is harmful to the best interests or good name of the Fraternity, the COS may expel a member
501 from the Fraternity. If such conduct does not warrant expulsion, the COS may place a member on suspension.

502 **Section 2. Process for individual member discipline.**

503 The Fraternity sends written notification to any member being considered for suspension or expulsion by the COS
504 informing him of his right to an interview with the COS or a group dispatched to a chapter in the course of a
505 disciplinary review. The member may waive such an interview. The written notification states the reasons for the
506 proposed action, the time and place of the proposed interview, and the member's right of appeal to the NEC if the
507 COS approves the suspension or expulsion. The COS makes a final decision after the interview and notifies the
508 member in writing of its decision.

509 Section 3. Conditions of individual member suspension.

510 The COS determines the length and conditions of the period of suspension, and may extend or alter the length
511 and conditions of the period of suspension as necessary. Members who have been suspended are no longer in “good
512 standing” with the Fraternity. A suspended member has no voting rights, cannot be elected to any office, is
513 prohibited from purchasing fraternal merchandise, cannot act as a big brother or mentor, and is prohibited from
514 wearing or otherwise displaying the Greek letters ΦΜΑ or the Fraternity’s Coat-of-Arms. If a chapter officer is
515 suspended, the office is vacated. The chapter may fill the vacated office by election, or the PG, with the approval of
516 the National President, may fill the vacated office by appointment. A collegiate member suspended by the COS is
517 exempt from the assessment of per capita tax during the period of suspension.

518 Section 4. Resolution of individual member suspension.

519 The COS may restore a collegiate member placed on suspension to good standing, transfer him to alumni
520 membership, or consider him for expulsion. The COS may restore an alumni member placed on suspension to
521 alumni membership or consider him for expulsion. If a collegiate member suspended by the COS terminates his
522 academic affiliation with his chapter’s sheltering institution or leaves campus for one or more professional semesters
523 during the period of his suspension, or if the COS places his chapter on inactive status during the period of his
524 suspension, the Fraternity transfers him to alumni membership, but the terms of his suspension remain in effect.

525 Section 5. Insignia of an expelled member.

526 A collegiate member who has been expelled must return all emblems and insignia of membership to the chapter.
527 The chapter forwards these materials to the National Headquarters. An alumni member who has been expelled
528 must return all emblems and insignia of membership to the National Headquarters. All money paid to the chapter
529 and the National Headquarters is nonrefundable.

530 ARTICLE XII. CHAPTER AND ALUMNI ASSOCIATION DISCIPLINE**531 Section 1. Reasons for chapter or alumni association discipline.**

532 For conduct which is harmful to the best interests or good name of the Fraternity, the COS in consultation with
533 the PG may revoke the charter of a chapter or alumni association. If such conduct does not warrant charter
534 revocation, the COS in consultation with the PG may suspend a chapter or alumni association. For a failure to
535 respond to previously defined disciplinary actions, the COS may revoke the charter of a chapter or alumni
536 association. For delinquency in any operational or financial obligations to the national Fraternity or if a chapter or
537 alumni association is suspected of unbecoming conduct, the PG or COS in consultation with the PG may place a
538 chapter or alumni association on probation. For delinquency in filing chapter initiation reports, the PG may place
539 a chapter on probation during which the chapter may not initiate members.

540 **Section 2. Automatic chapter or alumni association probation and suspension.**

541 The Fraternity automatically places a chapter that is delinquent in filing chapter reports on probation on
542 November 1 (in the case of the fall report) or April 1 (in the case of the spring report). The Fraternity
543 automatically places an alumni association that is delinquent in filing its alumni association report on probation on
544 August 15. The Fraternity automatically suspends a chapter that continues to be delinquent on November 15 (in
545 the case of the fall report) or April 15 (in the case of the spring report). The Fraternity automatically suspends an
546 alumni association that continues to be delinquent on August 31.

547 The Fraternity automatically suspends a chapter or alumni association that is financially delinquent to the National
548 Headquarters for any reason, including nonpayment of convention tax or a check returned for insufficient funds,
549 14 days from the date of initial notification by the National Headquarters to the chapter.

550 **Section 3. Conditions of chapter or alumni association probation.**

551 While on probation, a chapter or alumni association may continue to meet and function, even though the
552 conditions of probation may include suspension of the right of a chapter to initiate members, forfeiture of chapter
553 reimbursement for Province Workshop expenses, or such other reasonable and appropriate conditions.

554 **Section 4. Conditions of chapter or alumni association suspension.**

555 While on suspension for unbecoming conduct, a chapter or alumni association may not meet, function, or conduct
556 chapter probationary membership activities. The period of suspension may last up to 60 days, or 120 days with
557 documentation of just cause, during which time the COS decides any further action. Days spent on suspension
558 during a summer session, an academic break, or other official closure as defined by the chapter's sheltering
559 institution are not counted in the total number of days suspended for a chapter.

560 While on suspension for reporting or financial delinquency, a chapter or alumni association may not meet,
561 function, or conduct chapter probationary membership activities except as essentially necessary to resolve the
562 delinquency.

563 **Section 5. Resolution of chapter or alumni association probation or suspension.**

564 The Fraternity automatically restores to good standing a chapter or alumni association that has been placed on
565 probation or suspension for a reporting or financial delinquency as soon as the delinquency is resolved.

566 The COS in consultation with the PG may restore to good standing or consider for suspension or charter
567 revocation a chapter or alumni association that has been placed on probation for suspected unbecoming conduct,
568 or the COS in consultation with the PG may place such a chapter on reorganizational status.

569 The COS in consultation with the PG may restore to good standing, place on probation, or consider for charter
570 revocation a chapter or alumni association placed on suspension for conduct which is harmful to the best interests
571 or good name of the Fraternity, or the COS in consultation with the PG may place such a chapter on
572 reorganizational status.

573 **Section 6. Chapter or alumni association charter revocation.**

574 When a chapter or alumni association charter is revoked, the National Staff takes appropriate measures to reclaim
575 the charter and any other chapter or alumni association property. Any remaining collegiate members of a chapter
576 not transferred to alumni membership by the COS are automatically expelled when its charter is revoked. The
577 Fraternity retains a revoked chapter charter, which may be reinstated if the chapter is reactivated through the
578 colony program. However, the COS may not approve the formation of a colony at that chapter's sheltering
579 institution unless at least seven (7) years have passed from the date the charter was revoked. The Fraternity retains a
580 revoked alumni association charter, which may be reinstated through the same petition process as for a new alumni
581 association.

582 **ARTICLE XIII. APPEALS**

583 **Section 1. Appeal requirements and process.**

584 Any individual, chapter, or alumni association may exercise the right of appeal to the NEC. The appeal must be
585 typewritten and sent to the National Headquarters. Documents supporting the appeal must be submitted at the
586 same time. Individual member appeals involving disciplinary action decided by the COS must be submitted within
587 365 days of the initial decision. Chapter and alumni association appeals involving disciplinary action decided by
588 the COS must be submitted within 270 days of the initial decision. Appeals involving discipline due to financial
589 delinquency may be submitted at any time. The National Staff provides copies of the appeal and supporting
590 documentation to the NEC. The NEC notifies all parties involved in writing of its decision within twenty days of
591 their deliberation. NEC decisions are final.

592 **Section 2. Administrative fee for certain appeals.**

593 For appeals of disciplinary action, the NEC may assess a reasonable administrative fee not to exceed \$35.00 to
594 offset the costs of material duplication and National Staff time associated with the appeal. The NEC will set the fee
595 on an annual basis. For appeals involving discipline due to financial delinquency the NEC does not assess a fee.

596 **ARTICLE XIV. PUBLICATIONS**

597 **Section 1. The Sinfonian.**

598 The official publication of the Fraternity is called THE SINFONIAN. The Fraternity publishes no more than four
599 issues each year, except by vote of the NEC. The Fraternity sends each issue to each collegiate member of the
600 Fraternity who is in good standing without charge. Alumni members may purchase a subscription annually at a fee
601 determined by the NEC.

602 **Section 2. Other publications.**

603 The NEC may direct the National Staff to prepare and publish other publications in lieu of, or as a supplement to
604 one issue of THE SINFONIAN. These publications may include items such as the history of the Fraternity, the
605 governing documents, a roster of the chapters, or similar desirable publications.

ARTICLE XV. PROVINCE GOVERNORS

606

607 **Section 1. PG eligibility, appointment, and term.**

608 Any member in good standing who has been a Sinfonian for three or more years is eligible for appointment as a
609 PG. Subject to ratification by the NEC, the National President appoints PGs, who hold office at his pleasure. PGs
610 serve a three-year term, beginning September 1 following a National Convention. The National President may
611 remove a PG at any time during this term for just cause. PGs may be reappointed.

612 **Section 2. PG vacancies.**

613 Subject to ratification by the NEC, the National President appoints an eligible Sinfonian to fill a PG vacancy,
614 however created. Such appointee serves until September 1 following the National Convention and may be
615 reappointed.

616 **Section 3. Powers and duties of PGs.**

617 Each PG is a member of the National Council and is the representative of the National President in all matters
618 pertaining to activities of the chapters, colonies, and alumni associations in his assigned province. He makes an
619 official visit to each chapter, colony, and alumni association in his assigned province at least once within each
620 triennium. He is responsible for the inspection of new chapters. He considers written requests from collegiate
621 members requesting a transfer to alumni membership pursuant to the National Bylaws Title I, Article I, Section
622 15. He may place a chapter in his assigned province on reorganizational status or probation for just cause. He may
623 place an alumni association in his assigned province on probation for just cause. The PG may appoint or remove,
624 for just cause, a Province Alumni Coordinator (PAC) for his assigned province. He is responsible for the planning
625 and execution of the Workshop.

626 With good reason, he may authorize a chapter to initiate up to two men per year into collegiate membership who
627 are eligible but not affiliated with the chapter's sheltering institution. Subject to review by the NEC, he may
628 authorize an alternate requirement for a PM with a disability.

629 For just cause and with the approval of the National President, a PG may:

- 630 A. replace by appointment any chapter officer within his assigned province or may declare an office
631 vacant and direct the chapter to fill it by election, after consultation with the affected chapter and
632 their Faculty Advisor;
- 633 B. replace by appointment any alumni association officer within his assigned province or may declare an
634 office vacant and direct the alumni association to fill it by election, after consultation with the
635 affected alumni association;
- 636 C. remove from office a CPR or ACPR in his assigned province.

637 If the PG removes the CPR or ACPR in his assigned province, he fills the office by election or appointment at his
638 discretion if an elected assistant is not available to assume the vacated office. If the PG removes the PAC in his
639 assigned province, he fills the vacated office by appointment at his discretion.

640 **Section 4. Official chapter visits.**

641 The PG makes an official visit for the purpose of constructive evaluation of each chapter in his assigned province at
642 least once in each triennium. Well in advance of the visit, the PG arranges for a mutually acceptable date and
643 makes other suitable arrangements with the chapter, including establishing the agenda for the visit and what the
644 chapter should expect from the visit.

645 During an official visit he may:

- 646 A. interview the chairperson of the music department;
- 647 B. interview the Faculty Advisor;
- 648 C. attend a formal meeting of the chapter;
- 649 D. meet with the chapter officers as a group;
- 650 E. inspect all chapter books, including specifically those of the Treasurer, the Secretary, and the Alumni
651 Relations Officer;
- 652 F. inspect the condition of the chapter ritual equipment;
- 653 G. observe a performance of the Initiation Ritual;
- 654 H. look into other matters at his discretion.

655 Following an official visit, the PG prepares a written report of the visit and submits it to the National
656 Headquarters, the Faculty Advisor, the chapter, and the PG Council Chairman.

657 **Section 5. Formal chapter visits.**

658 The PG visits a chapter in his assigned province that is not represented at the Province Workshop as soon as
659 possible within that academic year and submits a written report to the National Headquarters, the Faculty Advisor,
660 the chapter, and the PG Council Chairman.

661 **Section 6. Informal chapter visits.**

662 With appropriate notice, the PG may visit a chapter in his assigned province at his discretion or at the request of
663 the chapter.

664 **Section 7. DPG eligibility and appointment.**

665 Subject to the ratification of the NEC, the National President may appoint a DPG for certain provinces. The
666 member appointed as DPG must meet the same eligibility requirements as the PG.

667 **Section 8. Duties of the DPG.**

668 The DPG assists the PG in the performance of his duties at the PG's request.

669 **ARTICLE XVI. RITUALS AND INSIGNIA**

670 **Section 1. Rituals.**

671 The Fraternity, under the direction of the NEC, prepares ritual scripts for the purpose of pledging and initiating
672 PMs. The Fraternity supplies the scripts at cost to chapters. Members present all rituals of the Fraternity from
673 memory.

674

675 Section 2. Official Insignia.

676 A man initiated into a chapter receives an official membership pin, certificate of membership, and songbook.
677 Additional insignia may be made available to members as approved by the NEC.

678 Section 3. Display of Pin.

679 At the conclusion of the Initiation Ritual, a new member receives the official emblem of the Fraternity, in the form
680 of the membership pin, which serves as a reminder of his initiation and membership in Phi Mu Alpha Sinfonia.
681 The membership pin is not intended for overt display, and is to be worn nearest the heart on dress shirts, vests, or
682 pullover sweaters. The pin is not worn on coat lapels, collars, ties, the watch pockets of vests, coat sweaters, or T-
683 shirts.

684 Section 4. PM Pin.

685 A PM of the Fraternity receives an official PM pin, which must be surrendered if his probationary membership is
686 terminated prior to his initiation. A PM wears the PM pin at all reasonable times (e.g. A PM is not required to
687 wear the pin during sleep, at times when it could cause injury, etc.). It is worn on the clothing over the heart and
688 should be plainly visible, and may not be worn on coat lapels, coats or jackets, collars, or ties.

689 Section 5. Display of Greek letters and Coat-of-Arms.

690 Only a Sinfonian in good standing may wear or display the Greek letters ΦMA or the Fraternity's Coat-of-Arms. A
691 PM may not wear or display these symbols at any time prior to initiation. A member may not authorize or
692 encourage a non-Sinfonian to wear or display these symbols.

693

ARTICLE XVII. AMENDMENTS**694 Section 1. Process for amending Title I of the Bylaws by National Assembly.**

695 The National Assembly may amend Title I of the Bylaws with a vote of at least two-thirds in the affirmative with
696 previous notice. The Fraternity publishes anticipated amendments to be considered by the National Assembly to
697 chapters and delegates by March 1 preceding a National Convention.

698 Section 2. Process for amending Title I of the Bylaws by National Council.

699 Upon recommendation of the National President or the NEC, the National Council may amend Title I of the
700 Bylaws with a vote of at least two-thirds in the affirmative of a valid National Council vote. The Fraternity
701 publishes proposed amendments to be considered by the National Council to all members of the National Council
702 at least 60 days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of
703 ballots. The National Staff collects and counts votes on issues submitted to the National Council and reports the
704 results as soon as possible to all members of the National Council. A valid National Council vote is a majority
705 return of all disseminated ballots.

706 Section 3. Process for making technical, editorial, and conforming changes.

707 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference, spelling,
708 grammatical, and typographical changes to Title I of the Bylaws as necessary, subject to approval by the NEC.

BYLAWS, TITLE II. PROVINCE

ARTICLE I. PROVINCE OFFICERS

Section 1. CPR and ACPR eligibility, election, and term.

The CPR is a collegiate member in good standing of a chapter within the province at the time of his election, and is enrolled as a student at his chapter's sheltering institution at the time of his election. By the time of his installation, he must have served at least one year as an elected officer in his chapter. He may succeed himself. The ACPR is a collegiate member in good standing of a chapter within the province at the time of his election, and is enrolled as a student at his chapter's sheltering institution at the time of his election. By the time of his installation, he must have served at least one year as an elected officer in his chapter. He may succeed himself.

At its Workshop, each province annually elects one collegiate member to serve as CPR. The province also may elect one collegiate member to serve as ACPR. The terms of these offices are one year. CPRs and ACPRs elected during the spring academic term assume office on September 1. CPRs and ACPRs elected during the fall academic term assume office on December 15.

Section 2. CPR duties.

The CPR assists the PG as specified by the PG. These duties may include assisting in the preparation of the Workshop, production of a province newsletter, and organization of a province council. He should accompany the PG on official visits when feasible and should make informal visits to chapters as necessary. Following each informal visit to a chapter, the CPR submits a written chapter visit report to the chapter President, PG, CPR Council Chairman, and National Headquarters using the proper form. He files a written, semi-annual report of his activities with the PG and the CPR Council Chairman. He publishes the Province Workshop minutes to chapter Presidents, Faculty Advisors, the PG, and the National Staff. As a member of the CPR Council, he attends annual meetings of the Council. As a delegate to the National Convention, he attends the National Convention when it falls within his term of office.

Section 3. ACPR duties.

The ACPR assists the CPR with his duties.

Section 4. CPR vacancy.

The ACPR assumes the office of CPR should the office become vacant. In the event the office again becomes vacant, it is filled by election or appointment at the discretion of the PG. The member elected or appointed to fill a vacancy may succeed himself.

Section 5. PAC eligibility, appointment, and term.

A PG may appoint a Sinfonian who is an alumni member in good standing to serve as PAC in his assigned province. PACs serve a three-year term. The PG may remove a PAC from office at any time during this three-year term for just cause.

742 **Section 6. Duties of the PAC.**

743 The PAC assists the PG with the development and maintenance of alumni programs within the province. He also
744 performs other duties as specified by the PG. These duties may include:

- 745 A. support and training of chapter Alumni Relations Officers;
- 746 B. assisting chapters in planning alumni events;
- 747 C. encouraging expansion and creation of alumni associations;
- 748 D. coordinating interaction between alumni and collegiate members;
- 749 E. planning province alumni events;
- 750 F. updating alumni contact information; and
- 751 G. regularly communicating with province alumni members.

752 The PAC should make informal visits to chapters and alumni associations as necessary. He files an annual report of
753 his activities with the PG.

754 **ARTICLE II. WORKSHOPS**

755 **Section 1. Planning and execution.**

756 Each province holds a Workshop annually at a time and place determined by the PG. The PG is responsible for the
757 planning and execution of the Workshop with assistance from the CPR and, where applicable, the PAC.

758 **Section 2. Topics.**

759 The PG may include the following topics at each Workshop:

- 760 A. orientation for chapter officers;
- 761 B. cooperative province projects;
- 762 C. discussion of matters of national, provincial and local concern;
- 763 D. interaction and communication between chapters; and
- 764 E. consideration of such other matters as may be directed by the national Fraternity.

765 **Section 3. Notice.**

766 The PG announces to the chapters, the alumni associations, the Faculty Advisors and the National Headquarters
767 the place, date and time of the first meeting of the Workshop and outlines the agenda as early as possible in
768 advance of the Workshop.

769 **Section 4. Voting delegation.**

770 Each chapter is entitled to a maximum of five voting delegates who are chosen from among the chapter's collegiate
771 members in good standing except that, unless he declines, the Faculty Advisor of a chapter is considered one of its
772 five voting delegates if he is present at the workshop. Delegates in excess of five per chapter, including PMs (with
773 appropriate restrictions) and alumni members, may participate fully in Workshop activities but may not vote.

774 Section 5. Credentials.

775 The PG may appoint a committee on credentials. The committee may require a delegate to present his credentials.

776 Section 6. Quorum.

777 A quorum of Workshop delegates consists of a majority of voting members on the roll.

778 Section 7. Absentee and proxy voting.

779 A Workshop delegate may not vote absentee or by proxy.

780 Section 8. Chapter failure to attend a Workshop.

781 The PG visits a chapter that is not represented at Workshop as soon as possible within that academic year.

782 ARTICLE III. PROVINCE COUNCILS

783 A province may choose to establish a Province Council. Each Council includes the PG, CPR, and equal
784 representation from each chapter in the province. Alumni associations and, where applicable, the PAC, the DPG,
785 and the ACPR may also be granted representation on a Province Council. The Council organizes and concerns
786 itself with activities and decisions dedicated to the welfare of the province, membership education, chapter and
787 alumni association interaction, expenditures from the province account, and the pursuit of Fraternity goals.

788 ARTICLE IV. AMENDMENTS**789 Section 1. Process for amending Title II of the Bylaws by National Assembly.**

790 The National Assembly may amend Title II of the Bylaws with a vote of at least two-thirds in the affirmative with
791 previous notice. The Fraternity publishes anticipated amendments to be considered by the National Assembly to
792 chapters and delegates by March 1 preceding a National Convention.

793 Section 2. Process for amending Title II of the Bylaws by National Council.

794 Upon recommendation of the National President or the NEC, the National Council may amend Title II of the
795 Bylaws with a vote of at least two-thirds in the affirmative of a valid National Council vote. The Fraternity
796 publishes proposed amendments to be considered by the National Council to all members of the National Council
797 at least 60 days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of
798 ballots. The National Staff collects and counts votes on issues submitted to the National Council and reports the
799 results as soon as possible to all members of the National Council. A valid National Council vote is a majority
800 return of all disseminated ballots.

801 Section 3. Process for making technical, editorial, and conforming changes.

802 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference, spelling,
803 grammatical, and typographical changes to Title II of the Bylaws as necessary, subject to approval by the NEC.

804

BYLAWS, TITLE III. CHAPTER

805

ARTICLE I. CHAPTER ORGANIZATION AND POLICIES

806 A chapter develops its organization and policies under the governing documents of Phi Mu Alpha Sinfonia and the
807 rules of its sheltering institution. A chapter officer must learn these rules immediately on assuming chapter office.
808 Chapter members are responsible for actions that are in violation of these rules or legal responsibilities.

809

ARTICLE II. CHAPTER DUTIES

810 **Section 1. Registration with the sheltering institution.**

811 A chapter registers as an official organization with its sheltering institution or a division of the sheltering
812 institution.

813 **Section 2. Filing chapter reports with the Fraternity.**

814 A chapter submits to the National Headquarters semiannual chapter reports no later than October 15 (Fall Report)
815 and March 15 (Spring Report). The National Headquarters makes forms available at least 30 days before the filing
816 deadline. The chapter submits the required convention tax, any additional liability insurance fees assessed by the
817 NEC, and all per capita taxes and late fees collected from its members with the report.

818 **Section 3. Filing initiation reports with the Fraternity.**

819 At least 14 days prior to the date of initiation, the chapter President, or his designee, submits an initiation report to
820 the National Headquarters. The initiation report lists the full name of each prospective initiate along with his
821 choice of jewelry. Outstanding initiation and material fees for any of the prospective initiates must be submitted
822 with the report.

823 **Section 4. Initiation equipment.**

824 A chapter keeps a satisfactory set of initiation equipment.

825 **Section 5. Annual chapter observations.**

826 A chapter observes two anniversaries of the Fraternity annually: Founder's Day (October 6), and Chapter Day (on
827 the installation date of the chapter).

828 **Section 6. Annual American Music Program.**

829 A chapter presents at least one program devoted only to the music of American composers annually.

830

ARTICLE III. MEMBERSHIP

831 **Section 1. Election to probationary membership.**

832 Only a collegiate member of the chapter in good standing may propose a candidate for probationary membership.
833 After discussion of a candidate's qualifications for membership, three-fourths of the members in good standing
834 who are present and voting may elect a candidate to probationary membership. All votes shall be cast by secret
835 ballot.

836 **Section 2. Renewal of candidacy.**

837 A candidate who is proposed for but not elected to probationary membership may renew his candidacy during any
838 succeeding terms in which he is enrolled at the sheltering institution.

839 **Section 3. Formal invitation to probationary membership.**

840 The President, or his designee, delivers a formal invitation to membership to a man who the chapter elected to
841 probationary membership. If the candidate accepts the invitation, the chapter performs the official Ceremony for
842 Pledging from memory. After the ceremony, the candidates are PMs.

843 **Section 4. Length and content of a chapter's probationary membership period.**

844 The probationary membership period lasts between four weeks and twelve weeks, excluding academic breaks and
845 within the same academic year, or under the policies of the chapter's sheltering institution in consultation with the
846 National Staff. The probationary period consists of productive projects and programs which educate the PM on
847 the Object and traditions of Phi Mu Alpha Sinfonia. The program should prepare the PM to assume collegiate
848 membership.

849 **Section 5. Prohibition of hazing.**

850 A member may not haze. A member may not harass a PM, publicly or privately, in a way that is personally
851 degrading, embarrassing, or destructive of life, limb, or property, or which might discredit the reputation of the
852 Fraternity. A member or chapter that violates this provision is subject to disciplinary action.

853 **Section 6. Fair consideration regardless of disability.**

854 A chapter gives all PMs fair consideration regardless of disability. If the content of the probationary period or
855 requirements for initiation might discriminate unfairly, the PG may determine an alternate requirement. The NEC
856 may review the PG's decision on appeal.

857 **Section 7. Reconsideration of probationary membership.**

858 A chapter may reconsider the status of any PM for legitimate cause, including but not limited to a failure to fulfill
859 the duties of probationary membership, conduct harmful to the best interests of the Fraternity, or failure to meet
860 financial obligations. The chapter retains a PM brought up for review with the affirmative vote of at least three-
861 fourths of members in good standing who are present and voting. A PM brought up for review who does not
862 receive the necessary vote to be retained is dismissed from probationary membership.

863 Section 8. Election to collegiate membership.

864 When all requirements have been met, and not fewer than two days before the close of the probationary period,
865 three-fourths of collegiate members of the chapter in good standing who are present and voting may elect a PM to
866 collegiate membership. All votes shall be cast by secret ballot. A PM who does not receive the necessary vote to be
867 elected to collegiate membership is dismissed from probationary membership.

868 Section 9. Chapter honorary membership.

869 Three-fourths of the members of the chapter in good standing who are present and voting may approve a candidate
870 for honorary membership.

871 The National Headquarters must receive the PG's written endorsement of the initiation at least 14 days before the
872 initiation. Candidates for honorary membership are not required to take part in probationary membership
873 activities or take the national examination. They should, however, receive the publication Themes for Brotherhood
874 and be encouraged to read it before being initiated. For each honorary membership candidate, the initiating
875 chapter submits \$100.00 plus a materials fee to the National Headquarters. Honorary members are not required to
876 pay initiation fees, dues, assessments, or money to the Fraternity or to the initiating chapter. A chapter honorary
877 member has the same rights, duties, and privileges as an alumni member.

878 A chapter may not initiate more than two honorary members in any school year, except with written permission
879 from the National President. The National President may allow a Sinfonian to be an honorary member of more
880 than one chapter.

881 Section 10. Initiation of faculty members.

882 A chapter initiates non-Sinfonian faculty members of its sheltering institution as collegiate members. The
883 Fraternity immediately transfers faculty members to alumni membership upon initiation.

884 ARTICLE IV. OFFICERS**885 Section 1. Election, installation, and term.**

886 A chapter annually elects a President, a Vice President, a Secretary, a Treasurer, a Fraternity Education Officer, an
887 Alumni Relations Officer, a Warden, an Historian, a Faculty Advisor, and other officers as necessary. A chapter
888 may elect more than one Faculty Advisor. A majority of the members in good standing who are present and voting
889 may elect a qualified member to office. A chapter elects officers by April 1 of each academic year and installs them
890 by May 1 using the official installation ceremony. An elected officer serves for one year or until his successor is
891 elected and installed. There is no term limit for a Faculty Advisor.

892 Section 2. Eligibility.

893 A chapter officer must be in good standing and must remain in good standing to keep office. All officers except the
894 Alumni Relations Officer and Faculty Advisor, who may be alumni members, must be collegiate members and
895 must remain collegiate members to keep office.

896 The chapter President, Vice President, and Fraternity Education Officer must have been initiated at least one year
897 before their election. All other officers except the Faculty Advisor must have been initiated at least 120 days before
898 their election. The Faculty Advisor should be a faculty or staff member of the chapter's sheltering institution unless
899 no qualified person is available to serve. In this case, the Province Governor may approve the election of an
900 alternate advisor. Two-thirds of the members in good standing who are present and voting may suspend the rules
901 about eligibility based on length of membership.

902 Section 3. Nominating committee.

903 At least fifteen (15) days before the scheduled chapter election, the chapter President appoints a nominating
904 committee which includes at least the President, one other officer, one graduating senior, and one member of
905 junior standing. By the date of election, the nominating committee reports its choice of one man for each office to
906 be filled. A member in good standing may make nominations from the floor.

907 Section 4. Removal.

908 A chapter may remove an elected officer from office for due cause. At a regularly scheduled meeting, a collegiate
909 member in good standing must give notice that he will make a motion to remove an officer at the next meeting.
910 The chapter must inform the officer of the action immediately. The officer may respond to allegations against him.
911 A majority of the members in good standing who are present and voting may remove an officer.

912 Section 5. Vacancy.

913 A chapter fills a vacant chapter office by election, or the Province Governor may, with the approval of the National
914 President, fill a vacancy by appointment. A member nominates a qualified candidate at a regularly scheduled
915 meeting. A majority of members in good standing who are present and voting at a subsequent regular meeting may
916 elect an officer to fill the vacancy.

917 Section 6. President duties.

918 The President presides at chapter meetings, guides the conduct of the affairs of the chapter, and performs other
919 duties the chapter specifies. He acts for the chapter in all matters affecting the national organization and approves
920 all correspondence between the chapter and the national officers. With the chapter Secretary, he prepares the
921 chapter report twice each year. He sees that the chapter report, with the required convention tax, any additional
922 liability insurance fees assessed by the NEC, and all per capita taxes and late fees collected by the chapter from its
923 members, is submitted to the National Headquarters at the proper time. The President, or his designee, is
924 responsible for delivering formal invitations to membership to men elected to membership and filing initiation
925 reports with the National Headquarters.

926 Section 7. Vice President duties.

927 The Vice President, in the absence or incapacity of the President, performs the duties of the President, and
928 performs other duties as the chapter specifies. The same person may hold the offices of Vice President and
929 Fraternity Education Officer.

930 **Section 8. Secretary duties.**

931 The Secretary, through the chapter President, keeps the National Staff informed of the status of collegiate
932 members, and of the chapter elections, programs, and all other official functions. He keeps the minutes of chapter
933 meetings and an accurate list of members of the chapter, and performs other duties as the chapter specifies. The
934 same person may hold the offices of chapter Secretary and chapter Treasurer.

935 **Section 9. Treasurer duties.**

936 The Treasurer receives and pays out chapter funds and is personally responsible for all Fraternity funds in his
937 possession. Twice each school year, he sends to the chapter President a statement of the chapter finances, and
938 provides information about chapter finances when asked by the chapter President or the National Staff. He sends
939 complete financial statements to the Faculty Advisor. He collects and, through the chapter President, submits to
940 the National Headquarters all taxes and dues. He deposits, in an approved bank or with the right school officer, the
941 funds of the chapter, and he pays, or causes to be paid, all claims against the chapter with the approval of the
942 Chapter Executive Committee. He performs other duties as the chapter specifies. The same person may hold the
943 offices of chapter Secretary and chapter Treasurer.

944 **Section 10. Fraternity Education Officer duties.**

945 The Fraternity Education Officer is chiefly responsible for developing Fraternity education programs. These
946 include programs for chapter members designed to advance the Object of the Fraternity, as well as a probationary
947 membership program designed to develop responsible and mature chapter members through productive and
948 cooperative activities. The same person may hold the offices of Vice President and Fraternity Education Officer.

949 **Section 11. Alumni Relations Officer duties.**

950 The Alumni Relations Officer compiles and keeps a list of names and addresses of all former members of the
951 chapter and of other alumni Sinfonians in the area. He notifies the National Headquarters of changes in the
952 addresses, as well as chapters or associations in other localities of his own chapter's alumni moving into their
953 geographic areas. He is responsible for creating and distributing an annual alumni newsletter. He helps in
954 coordinating chapter alumni functions, and informs and invites local and chapter alumni to chapter events. He is a
955 liaison between the chapter and any alumni associations in his locality. He performs other local duties as his
956 chapter may designate but may not hold another chapter office.

957 **Section 12. Warden duties.**

958 The Warden guards the door at chapter meetings and manages the circulation of Initiation Ritual scripts. He is
959 personally responsible for the ballot box and the chapter ritual equipment. He performs other duties as the chapter
960 specifies.

961 **Section 13. Historian duties.**

962 Through the chapter President, the Historian of the chapter helps the National Staff in preparing all national
963 publications by making prompt and full reports of all local news and other facts which the Fraternity seeks, and
964 performs other duties as the chapter specifies.

965 **Section 14. Faculty Advisor duties.**

966 The Faculty Advisor acts in an advisory role, and is a liaison between the chapter and the local college authorities.
967 He may hold collegiate membership in the chapter, in which case he has all privileges and assumes all obligations,
968 including financial obligations, of collegiate membership. Should he keep or elect alumni membership, he may not
969 vote, nor is he responsible for per capita tax or local dues. The Faculty Advisor certifies the content of chapter
970 reports and the results of the national examination with his signature.

971 **ARTICLE V. MEETINGS**

972 **Section 1. Regular and special meetings.**

973 A chapter holds regular meetings at least twice each month during the academic year. The Fraternity recommends
974 weekly meetings. A chapter decides the dates and hour of its regular meetings as a special order of the first meeting
975 of the academic year. The chapter President or one-third of the membership may call special meetings provided
976 due notice has been given to each member.

977 **Section 2. Quorum.**

978 A majority of collegiate members of the chapter in good standing make up a quorum. Without a quorum,
979 adjournment is the only business in order.

980 **Section 3. Voting.**

981 Only collegiate members of the chapter who are in good standing may vote in chapter business. A chapter may vote
982 by show of hands, by voice vote, or by secret ballot, as desirable, unless otherwise specified. A member may not
983 vote absentee or by proxy.

984 **ARTICLE VI. COMMITTEES**

985 **Section 1. Executive committee.**

986 The chapter executive committee includes the President as its chairman, the Vice President, the Secretary, the
987 Treasurer, and other elected officers as the chapter considers suitable. The Faculty Advisor is an ex-officio member
988 without vote.

989 The chapter executive committee acts in an advisory role to the chapter President. The executive committee may
990 approve expenses, recommend more expenses, and perform other duties as the President may direct. A quorum of
991 the chapter executive committee is a majority of all voting members of the committee.

992 At the opening of the year, the chapter executive committee arranges for regular meeting days which, whenever
993 possible, should precede regular chapter business meetings by no more than two days.

994 **Section 2. Standing committees.**

995 The Executive Committee may create a standing committee with continuing responsibilities. The standing
996 committee works until the Executive Committee dissolves it. The President appoints the members of standing
997 committees.

998 **Section 3. Special committees.**

999 When the Executive Committee deems necessary, the President may appoint members to a special committee that
1000 works only until completing a specified assignment, such as a nominating committee.

ARTICLE VII. FINANCES

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Section 1. Record keeping.

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A chapter must keep current and orderly records of its finances and operations.

Section 2. Regular chapter dues and special assessments.

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A chapter may collect regular dues from its collegiate members above those required to meet national financial obligations. Three-fourths of the members who are present and voting may approve added special assessments for collegiate members.

Section 3. Financially obligating a chapter.

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An officer, committee, or member of a chapter may not obligate the chapter financially for anything other than current operating expenses, except with the consent of the chapter.

Section 4. Annual audit.

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An accountant or auditing committee approved by the chapter President and Faculty Advisor must audit the chapter books and submit a report using the forms made available by the National Headquarters. The audit report must be submitted both to the chapter and National Headquarters at least once during each school year.

ARTICLE VIII. CHAPTER DISCIPLINE OF MEMBERS

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Section 1. Reasons for discipline.

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For conduct which is harmful to the best interests or good name of the Fraternity, the chapter may expel any of its collegiate members from the Fraternity. If such conduct does not warrant expulsion, the chapter may place any of its collegiate members on suspension.

Reasons for suspension include:

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- A. failure to pay a chapter financial obligation;
- B. failure to meet the minimum academic performance standards for successful continuation as a student in good standing as defined by his chapter's sheltering institution;
- C. persistent unexcused absences from chapter meetings;
- D. disregard for chapter welfare; and
- E. other reasonable causes.

Section 2. Automatic suspension.

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On the chapter report, a chapter reports the name of a member who fails to pay national per capita tax before the date on which the chapter report is submitted to the National Headquarters. The member is suspended automatically without a chapter vote.

1031 **Section 3. Disciplinary process.**

1032 The chapter sends at least one week's written notification to any member being considered for suspension or
1033 expulsion by the chapter informing him of his right to an interview with the Chapter Executive Committee and
1034 the Faculty Advisor. The member may waive such interviews. The written notification states the reasons for the
1035 proposed action, the time and place of the proposed interviews, and the member's right of appeal to the NEC if the
1036 chapter approves the suspension or expulsion.

1037 Three-fourths of the members in good standing who are present and voting may place a member on suspension or
1038 expel him from the Fraternity.

1039 **Section 4. Procedures after member suspension.**

1040 When a chapter places a member on suspension, it gives the member written notification of this action
1041 immediately. The Secretary, through the chapter President, reports the name of a suspended member to the
1042 National Headquarters when placed on suspension and again when suspension is removed. During the period of
1043 suspension, the chapter does not collect per capita tax for the suspended member. Before reinstatement, however,
1044 the member must pay the tax for the period of suspension to the chapter or to the National Headquarters. The
1045 chapter authorizes and notifies the National Headquarters of any suspension removals, and forwards all payments
1046 received.

1047 **Section 5. Conditions of suspension.**

1048 A member who has been suspended is no longer in good standing with the Fraternity. While a chapter may choose
1049 to allow a suspended member to participate in meetings and activities, he has no voting rights, cannot be elected to
1050 any office, cannot act as a big brother or mentor, is prohibited from purchasing fraternal merchandise, and is
1051 prohibited from wearing or otherwise displaying the Greek letters Φ MA or the Fraternity's Coat-of-Arms. If an
1052 officer is suspended, the office is vacated.

1053 **Section 6. Resolution of member suspension.**

1054 A chapter may restore a member placed on suspension to membership in good standing by majority vote or may
1055 consider him for expulsion from the Fraternity. If suspended for failure to pay per capita tax, a member is
1056 reinstated automatically on payment of his indebtedness to the national Fraternity. If a member is suspended for
1057 failure to pay national per capita tax and the per capita tax in arrears is not paid within 30 days of the date of
1058 suspension, the chapter considers the suspended member for expulsion from the Fraternity. In cases of emergency,
1059 a member may appeal to the Chapter Executive Committee for an extension of time.

1060 If a suspended member is not reinstated before he terminates his academic affiliation with his chapter's sheltering
1061 institution, he is automatically expelled from the Fraternity.

1062 **Section 7. Procedures after member expulsion.**

1063 When a chapter expels a member from the Fraternity or when a member is automatically expelled, the chapter
1064 gives the member written notification of this action immediately. The Secretary, through the chapter President,
1065 reports the name of anyone who has been expelled to National Headquarters within 30 days. The expelled member
1066 surrenders all emblems and insignia of membership to the chapter, and the chapter forwards them to the National
1067 Headquarters. All money paid to the chapter and the National Headquarters is nonrefundable.

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ARTICLE IX. AMENDMENTS

1069 **Section 1. Process for amending Title III of the Bylaws by National Assembly.**

1070 The National Assembly may amend Title III of the Bylaws with a vote of at least two-thirds in the affirmative with
1071 previous notice. The Fraternity publishes anticipated amendments to be considered by the National Assembly to
1072 chapters and delegates by March 1 preceding a National Convention.

1073 **Section 2. Process for amending Title III of the Bylaws by National Council.**

1074 Upon recommendation of the National President or the NEC, the National Council may amend Title III of the
1075 Bylaws with a vote of at least two-thirds in the affirmative of a valid National Council vote. The Fraternity
1076 publishes proposed amendments to be considered by the National Council to all members of the National Council
1077 at least 60 days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of
1078 ballots. The National Staff collects and counts votes on issues submitted to the National Council and reports the
1079 results as soon as possible to all members of the National Council. A valid National Council vote is a majority
1080 return of all disseminated ballots.

1081 **Section 3. Process for making technical, editorial, and conforming changes.**

1082 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference, spelling,
1083 grammatical, and typographical changes to Title III of the Bylaws as necessary, subject to approval by the NEC.

1084 **Section 4. Right to appeal.**

1085 A chapter may appeal to the NEC about any rules contained in Title III of the Bylaws which conflict with the
1086 policies of its sheltering institution.

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BYLAWS, TITLE IV. ALUMNI ASSOCIATION

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ARTICLE I. PURPOSES

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Alumni associations encourage and enable alumni members to retain identity with the Fraternity, maintain a continuing spirit of brotherhood among men of music, act in support of chapters, engage in or support such musical projects in the community as promote the ideals of the Fraternity, aid deserving students of music in whatever way possible, and encourage and support local music programs.

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ARTICLE II. ALUMNI ASSOCIATION OBLIGATIONS

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Section 1. Charter fee.

Upon the granting of a charter, an alumni association pays the charter fee as approved by the NEC to the National Headquarters.

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Section 2. Administrative fee.

Alumni associations forward the annual alumni association administrative fee to the National Headquarters no later than August 1 of each year.

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Section 3. Reports.

Each alumni association files a report concerning its activities, membership, and financial condition to the National Headquarters no later than August 1 of each year. It reports all changes in membership and officers to the National Headquarters promptly.

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ARTICLE III. MEMBERSHIP

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Section 1. Granting of charter.

The Fraternity grants an alumni charter to nine (9) or more petitioners, subject to approval by the COS.

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Section 2. Inactive status.

In case the membership of an alumni association becomes fewer than four, the COS may place the association on inactive status.

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Section 3. Member affiliation.

An alumni or honorary member may affiliate with an alumni association with the approval of an affirmative majority vote of its members. He retains his alumni or honorary membership and any and all privileges and responsibilities thereof.

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ARTICLE IV. POLICIES

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Alumni associations may adopt bylaws consistent with the governing documents of Phi Mu Alpha Sinfonia.

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ARTICLE V. AMENDMENTS

1117 **Section 1. Process for amending Title IV of the Bylaws by National Assembly.**

1118 The National Assembly may amend Title IV of the Bylaws with a vote of at least two-thirds in the affirmative with
1119 previous notice. The Fraternity publishes anticipated amendments to be considered by the National Assembly to
1120 chapters and delegates by March 1 preceding a National Convention.

1121 **Section 2. Process for amending Title IV of the Bylaws by National Council.**

1122 Upon recommendation of the National President or the NEC, the National Council may amend Title IV of the
1123 Bylaws with a vote of at least two-thirds in the affirmative of a valid National Council vote. The Fraternity
1124 publishes proposed amendments to be considered by the National Council to all members of the National Council
1125 at least 60 days prior to the dissemination of ballots. Votes must be cast within 30 days of the dissemination of
1126 ballots. The National Staff collects and counts votes on issues submitted to the National Council and reports the
1127 results as soon as possible to all members of the National Council. A valid National Council vote is a majority
1128 return of all disseminated ballots.

1129 **Section 3. Process for making technical, editorial, and conforming changes.**

1130 The National Secretary-Treasurer may make article and section designation, punctuation, cross reference, spelling,
1131 grammatical, and typographical changes to Title IV of the Bylaws as necessary, subject to approval by the NEC.

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